

**A REGULAR MEETING  
SIGNAL HILL PARKS AND RECREATION COMMISSION  
MINUTES**

July 10, 2014  
6:00 p.m.

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in the Council Chambers of City Hall on July 10, 2014.

**CALL TO ORDER**

Chair Cunningham called the meeting to order for the Parks and Recreation Commission at 6:00 p.m.

**ROLL CALL**

Present: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

Absent: Commissioner Davis

**PLEDGE OF ALLEGIANCE**

Chair Lopez led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR**

None

**PRESENTATION(S)**

Community Services Director Pilar Alcivar-McCoy presented Commissioner Cunningham with a certificate recognizing her contributions as the outgoing Chair.

**DISCUSSION ITEM(S)**

**(A) NONPROFIT FACILITY FEE WAIVER REQUESTS**

Associated Radio Amateurs of Long Beach (ARALB) requested a fee waiver request for FY 2014/2015 for the use of the Signal Hill Community Center. Developing Future Leaders Organization (DFLO) requested a fee waiver request to use the open space in Signal Hill Park on Saturday, September 6, from 10:00 a.m. to 2:00 p.m. to distribute uniforms, backpacks and school supplies to Signal Hill residents.

The Commission decided to wait for the DFLO representative to appear before approving fee waiver request.

It was moved by Commissioner Cunningham and seconded by Commissioner Dudley to approve the ARALB fee waiver request.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

Developing Future Leaders Organization CEO, Keith Lilly, explained the purpose of his organization and how it benefits students. The Commission asked questions about the giveaway event and commended Mr. Lilly on the work he does for youth.

It was moved by Commissioner Dudley and seconded by Commissioner Brooks to approve the DFLO fee waiver request.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

#### **(B) PANORAMA PROMENADE LANDSCAPE RENOVATION WORKSHOP**

Director Alcivar-McCoy and Landscape Architect Jon Cicchetti presented a plan to remove and replace selected landscaping at Panorama Promenade and also presented alternative site locations for an information kiosk.

The following individuals asked questions and shared their comments regarding the kiosk placement presentation:

- Larry Blunden (Resident)
  - Asked if the purpose of the kiosk is to educate people about city events
  - Would prefer to have the kiosk at one of the entrances to the trail rather than where one of the neighborhood paths intersects the trail
- Alan McKnight (Resident)
  - Suggested putting the kiosk on the house side of the trail rather than the hill side.

The Commission would like staff to go back and look at options for the kiosk placement near the Hilltop Park exercise equipment near that entrance to the Panorama Promenade Trail.

The following individuals asked questions and shared their comments regarding the tree removal and replacement presentation:

- Mike Slama (Resident)
  - Supports plan to remove the trees
- Joanne McKnight (Resident)
  - Thanked the Commission for removing trees
- Linda Heap (Resident)
  - Concerned with kiosk being near her home
- Alan McKnight (Resident)
  - The trees are intrusive to the trails
- Larry Blunden (President of Promontory Crest HOA)
  - Happy with the plan

It was moved by Commissioner Cunningham and seconded by Commissioner Dudley to accept the proposed tree renovation plan.

The following vote resulted:

AYES:      Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES:      None

ABSENT:      Commissioner Davis

ABSTAIN:      None

## (C) COMMISSION GOALS

Director Alcivar-McCoy provided an update and review on the Commission's goals from last fiscal year and proposed FY2014-2015 goals.

It was moved by Commissioner Cunningham and seconded by Commissioner Dudley to accept the new goals for fiscal year 2014-2015.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

**(D) SELECTION OF COMMISSION REPRESENTATIVE AND ALTERNATE TO THE SUSTAINABLE CITY COMMITTEE**

For the past several years, Commissioner Dudley has served as Parks and Recreation Commission representative on the Sustainable City Committee, and Commissioner Davis has served as an alternate. Because Commissioner Cunningham is also part of the Committee as a Community Member, staff investigated if there was an issue with three Commissioners serving on the Committee. They were advised that it was not a problem so the Commission decided that Commissioner Dudley will continue as the representative to the Sustainable City Committee and an alternate will be chosen.

It was moved by Commissioner Cunningham and seconded by Commissioner Dudley that Commissioner Dudley continue to serve as Parks and Recreation Commission representative on the Sustainable City Committee, and Commissioner Brooks will serve as the alternate.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

## CONSENT CALENDAR

- (A) UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS & PROGRAMS
- (B) REVIEW OF COMMISSION REVOLVING OBJECTIVES
- (C) MINUTES

It was moved by Commissioner Dudley and seconded by Commissioner Cunningham to approve the Consent Calendar.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

## COMMISSION NEW BUSINESS

None

## ITEMS AGENDIZED FOR NEXT MEETING

None

## ADJOURNMENT

It was moved by Commissioner Davis and seconded by Commissioner Brooks to adjourn to Regular Meeting on Wednesday, August 13, at 5:00 p.m., in the Council Chamber of City Hall, 1780 E. Hill Street, Signal Hill, CA 90755.

The following vote resulted:

AYES: Chair Lopez  
Vice Chair Brooks  
Commissioner Cunningham  
Commissioner Dudley

NOES: None

ABSENT: Commissioner Davis

ABSTAIN: None

The meeting was adjourned at 6:53 p.m.

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Alisha Lopez  
Chair

Pilar Alcivar-McCoy  
Pilar Alcivar-McCoy  
Commission Secretary