



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
November 3, 2015**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on November 3, 2015.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: MAYOR FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

ABSENT: VICE MAYOR WOODS

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9, existing litigation, regarding *City of San Buenaventura v. United Water Conservation District*, Case No. S226036.
- b. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation in an undisclosed matter.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION – 6:02 P.M.**

Vice Mayor Woods entered closed session at 6:07 p.m.

**RECONVENE REGULAR MEETING – 7:02 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Forester led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Item (a) was discussed and City Council voted unanimously to file an Amicus Brief on the Proposition 218 issue. Item (b) was not discussed.

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Deborah Kearns, representative of The Rock Club Music Is the Remedy announced Saturday, November 14, 2015, is the Second Annual Quarter Mania taking place at the Signal Hill Community Center with auctions, bidding with quarters, and raffles, tickets are \$20 and includes lunch and an auction paddle; and Saturday, November 7, 2015, The Rock Club Music Is the Remedy will be performing at the Long Beach Veterans Day Parade.

Tarak Mohamed, Chairman and Project Manager of the Long Beach Islamic Center thanked Council Members and staff for attending the recent Grand Opening.

## **INTRODUCTION**

- a. Mayor Forester introduced Sarah Tsao, new Administrative Assistant with the Community Development Department.

Ms. Tsao thanked Council, supervisors and staff for the opportunity to work in the City and looks forward to serving the community.

## **PRESENTATIONS**

- a. Mayor Forester presented a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association to the Finance Director in recognition of the City Comprehensive Annual Financial Report.

Finance Director announced there will be changes to increase public transparency following the upcoming audit.

Item (b) was pulled from the Agenda.

## **ORDINANCE**

- a. Introduction of an Ordinance and a Resolution of Intent to Approve and Authorize an Amendment to the Contract Between the City Council and the California Public Employees' Retirement System Pertaining to the Addition of Section 20516 for 3%@50 and 3%@55 Signal Hill Police Officers' Association Members.

City Manager introduced Human Resources Manager who presented the staff report.

Mayor Forester asked Council Members if there were any questions of staff.

There were no questions for staff.

Mayor Forester asked for any public comments.

Maria Harris, Signal Hill resident asked for the definition of "Classic Employees" and if the amendment affects both sworn and non-sworn employees.

Human Resources Manager addressed the questions posed by Ms. Harris.

It was moved by COUNCIL MEMBER NOLL and seconded by VICE MAYOR WOODS to waive further reading and adopt Resolution No. 2015-11-6146 declaring its intention to approve an amendment to the contract between the Board of Administration of the California Public Employees' Retirement System and the City Council of the City of Signal Hill.

City Attorney read the title of the Resolution No. 2015-11-6146:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO APPROVE AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY COUNCIL OF THE CITY OF SIGNAL HILL

The following vote resulted:

AYES:       MAYOR FORESTER  
              VICE MAYOR WOODS  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER HANSEN to waive further reading and introduce Ordinance No. 2015-11-1480 authorizing an amendment to the contract between the City Council of the City of Signal Hill and the Board of Administration of the California Public Employees' Retirement System.

City Attorney read the title of the Ordinance No. 2015-11-1480:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF SIGNAL HILL AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

The following vote resulted:

AYES:           MAYOR FORESTER  
                  VICE MAYOR WOODS  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

Vice Mayor Woods acknowledged the employees for making the agreement to take on additional shares of their PERS contribution which will help protect the security of the retirement program.

## **PUBLIC HEARING**

- a. Public Hearing - Introduction of Ordinance Amendment 15-04 Repealing Chapter 13.10 of the Municipal Code and Replacing it with Revised State Mandated Water Conservation Regulations, Limiting Turf and Improving Irrigation Efficiency in New Development and Zoning Ordinance Amendment 15-02 Amending Title 20 of the Municipal Code by Adding Landscape and Hardscape Standards to Promote Turf Replacement in Existing Development.

City Clerk read the form of notice.

City Manager introduced Community Development Director and Senior Planner who presented the staff report.

Mayor Forester asked Council Members if there were any questions of staff.

Council Member Hansen asked about the effects of the amendments on the affordable housing project.

Council Member Noll asked if a certain grade level of artificial turf is encouraged or required as turf replacements.

Community Development Director and Senior Planner addressed the questions posed by Council Members.

Mayor Forester opened the public hearing at 7:34 p.m.

Mayor Forester invited anyone wishing to speak in favor of or opposed to the Ordinance to come forward.

There was no public comment.

Mayor Forester closed the public hearing at 7:34 p.m.

Vice Mayor Woods recognized staff for including the Strategic Plan Objectives on staff reports, asked the Community Development Director the number of annual reports he Community Development Department files to the State, and requested clarifications regarding the staff report.

Community Development Director and Senior Planner addressed the questions posed by Vice Mayor Woods.

Council Member Wilson commented on the increased ant infestations in the City due to the drought.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER HANSEN to waive further reading and introduce Ordinance No. 2015-11-1481 approving Ordinance Amendment 15-04 repealing Chapter 13.10 of the Municipal Code and replacing it with revised state mandated water conservation regulations, limiting turf and improving irrigation efficiency in new development and Zoning Ordinance Amendment 15-02 amending Title 20 of the Municipal Code by adding landscape and hardscape standards to promote turf replacement in existing development.

City Attorney read the title of the Ordinance No. 2015-11-1481:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ORDINANCE AMENDMENT 15-04 REPEALING CHAPTER 13.10 OF THE SIGNAL HILL MUNICIPAL CODE AND REPLACING IT WITH REVISED STATE MANDATED WATER CONSERVATION REGULATIONS LIMITING TURF AND IMPROVING IRRIGATION EFFICIENCY IN NEW DEVELOPMENT AND ZONING ORDINANCE AMENDMENT 15-02 AMENDING TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE BY ADDING LANDSCAPE AND HARDSCAPE STANDARDS TO PROMOTE TURF REPLACEMENT IN EXISTING DEVELOPMENT

The following vote resulted:

AYES:       MAYOR FORESTER  
              VICE MAYOR WOODS  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **CITY MANAGER REPORTS**

a. Selection of Banking Services Provider for the City of Signal Hill

City Manager introduced Finance Director who presented the staff report.

Mayor Forester asked Council Members if there were any questions of staff.

Vice Mayor Woods asked about expanded services available.

Finance Director addressed the question posed by Vice Mayor Woods.

Mayor Forester asked for any public comments.

Cindy Byerrum, Platinum Consulting Group representative came forward and presented the bank selection process.

Wells Fargo Bank representatives came forward and expressed appreciation for being selected as the City's bank of choice.

City Treasurer recognized the Finance Director and Ms. Byerrum for their hard work in the selection process.

Council Member Wilson recognized the Finance Director, Ms. Byerrum, and the staff, and commented on the importance of the banking selection process.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR WOODS to authorize Wells Fargo be selected to provide the City's banking and investment services.

The following vote resulted:

AYES:       MAYOR FORESTER  
              VICE MAYOR WOODS  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

b. Replace Parkway Trees at Hilltop Park

City Manager introduced Public Works Director who presented the staff report.

Mayor Forester asked Council Members if there were any questions of staff.

Council Members asked questions about the existing trees, verified the cost quote includes labor, the replacement of dead trees on Skyline Drive, and the trees' layout from City's original plan.

Public Works Director addressed each questioned posed by Council Members.

Council Member Wilson voiced his objections about changing park trees to accommodate private views and the source of payment for replacing the trees.

Council Member Hansen asked about the Tree Ordinance and the timing this item was brought forth for Council review.

Public Works Director and Community Services Director addressed the questions posed by Council Member Hansen.

It was moved by COUNCIL MEMBER NOLL and seconded by VICE MAYOR WOODS to authorize staff to replace four existing parkway trees with five 24-inch box crepe myrtle trees as recommended by the Parks and Recreation Commission.

The following vote resulted:

AYES:       MAYOR FORESTER  
              VICE MAYOR WOODS  
              COUNCIL MEMBER NOLL

NOES:       COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WILSON

ABSENT:     NONE

ABSTAIN:    NONE

c. Request for Authorization to Enter into a Contract Services Agreement for Project Management Services Relating to the Los Cerritos Channel Sub-Basin 4 Stormwater Infiltration Project, No. 111

City Manager introduced Public Works Director who presented the staff report.

Mayor Forester asked Council Members if there were any questions of staff.

Council Member Wilson asked for a recap of the Council approval process and verified terms in the Memorandum of Understanding (MOU) with the City of Long Beach in relation to Signal Hill residents' rates for use of the Skylink Golf Course.

Public Works Director provided a recap on the award of grant, the project progress, and the award of contracts for the project thus far.

Vice Mayor Woods asked questions about the MOU with the City of Long Beach and voiced concerns on the swift project progression requirement.

City Manager and Public Works Director addressed the concerns voiced by Vice Mayor Woods.

Mayor Forester asked for any public comments.

Maria Harris, Signal Hill resident asked for clarification about the distribution of project managing cost in the staff report, the contract services agreement, and the recovery of staff time.

City Manager addressed the question regarding recovery of staff time and the Public Works Director addressed the remaining questions posed by Ms. Harris.

Council Member Wilson voiced his objections regarding staff's recommendation to enter into a contract services agreement with MCM Management Company.



Vice Mayor Woods asked about possible alternative back up plans in the event Mr. Alvarez of MCM Management Company is unable to see the project to its completion.

City Attorney clarified for Council Members the final form of a contract and required actions necessary to implement an alternative back up plan.

City Council voiced concerns regarding the inclusion of sufficient supporting documents accompanying staff reports, MCM Management Company staffing, and commented on Mr. Alvarez' experience and key role with the project.

It was moved by COUNCIL MEMBER NOLL and seconded by Mayor Forester to authorize staff to replace four existing parkway trees with five 24-inch box crepe myrtle trees as recommended by the Parks and Recreation Commission.

The following vote resulted:

AYES:           MAYOR FORESTER  
                  VICE MAYOR WOODS  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL

NOES:           COUNCIL MEMBER WILSON

ABSENT:       NONE

ABSTAIN:      NONE

City Attorney clarified the Council vote for the record.

City Managed confirmed that staff will research into possible alternative back up plans as requested by Vice Mayor Woods.

## **CONSENT CALENDAR**

a. Award of Contract for the Temple Avenue Sidewalk Project, No. 112

Summary: On October 20, 2015, the City received bids for the Temple Avenue Sidewalk Project, No. 112. Staff is recommending an award of contract to CEM Construction Corporation.

Recommendation: Authorize the City Manager to award a contract for the Temple Avenue Sidewalk Project, No. 112, subject to City Attorney approval as to form, to CEM Construction Corporation in the amount of \$38,646.

b. Resolution Establishing the Position of Senior Human Resources Analyst

Summary: In anticipation of the upcoming retirement of the Human Resources

Manager, the City conducted an extensive recruitment to fill the vacancy. Unfortunately, the recruitment was unsuccessful in finding qualified candidates. As the City is facing the same recruitment difficulties as several other public agencies in search of a Human Resources Manager, staff proposes creating the position of Senior Human Resources Analyst to handle the Human Resources functions of the Administration Department.

Recommendations: 1) Approve the creation of the position of Senior Human Resources Analyst; and 2) Waive further reading and adopt Resolution No. 2015-11-6147 amending Resolution No. 2015-07-6136, establishing the position of Senior Human Resources Analyst.

c. Warrant Register Dated November 3, 2015

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated November 3, 2015.

d. Minutes of the Following Meeting

Regular Meeting of October 20, 2015.

Recommendation: Approve.

Vice Mayor Woods requested pulling Consent Calendar item (a).

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER WILSON to approve the consent calendar items (b) through (d).

The following vote resulted:

AYES:           MAYOR FORESTER  
                  VICE MAYOR WOODS  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

a. Award of Contract for the Temple Avenue Sidewalk Project, No. 112

Vice Mayor Woods asked if the sidewalk project is a City of Signal Hill project.

Public Works Director confirmed that research was conducted and the project is under the City's jurisdiction.

It was moved by VICE MAYOR WOODS and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to award a contract for the Temple Avenue Sidewalk Project, No. 112, subject to City Attorney approval as to form, to CEM Construction Corporation in the amount of \$38,646.

The following vote resulted:

AYES:       MAYOR FORESTER  
              VICE MAYOR WOODS  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Wilson announced he will be participating in the City of Long Beach Veterans Day Parade on Saturday, November 7, 2015; the Second Annual Quarter Mania will take place at the Signal Hill Community Center on Saturday, November 14, 2015, with auctions, bidding with quarters, boutique shopping, and tickets are \$20; and the Affordable Care Act Open Enrollment period is November 1, 2015 – January 31, 2016, January 1, 2015 effective date requires enrollment by December 15, 2015, and family dental plans will be available beginning in 2016.

Council Member Noll asked Police Chief to come forward and announce the Tip-A-Cop event presented by the Signal Hill Police Department on Wednesday, November 4, 2015 from 5:00 – 9:00 p.m. at Applebee's in Signal Hill. Police staff will be guest servers and proceeds from tips will benefit the Special Olympics.

Council Member Hansen announced she requested the Police Chief send a staff member to attend the upcoming District Attorney training session on the discovery requirements of police body-worn cameras taking place November 14, 2015.

Vice Mayor Woods asked the Public Works Department to perform a research on her findings that the Water Replenishment District (WRD) may be issuing 1099 Forms in the future for turf removal rebates; announced the Sustainable City Committee is hosting a Free Mulch Pickup Day on November 7, 2015, from 8:00 – 11:00 a.m. at the City's parking lot located at Hill Street and Legion Drive; and

Rotary Club of Signal Hill and Signal Tribune will be participating in the City of Long Beach Veterans Day Parade on Saturday, November 7, 2015.

Mayor Forester reported on his attendance and presentation at the U.S. Mayors' Conference on Water, his recent visit to the new BMW Dealership, and his attendance with Vice Mayor Woods and staff at the WRD Groundwater Reliability Improvement Program (GRIP) event.

Mayor Forester made the following City announcements: Nite at the Library on Saturday, November 21, 2015, 11:00 a.m. – 3:00 p.m. with Christopher Lynch presenting an in-depth seminar on e-publishing and how to get your book online, a free event and register in person or by phone at (562) 989-7323; Signal Hill Annual Tree Lighting Ceremony on Thursday, December 3, 2015 at 5:30 p.m. at the Signal Hill Community Center; and Cookies with Santa on Saturday, December 12, 2015, cost is \$3 per person and limited to 4 adults per family, pre-registration is required and begins on Monday, November 9, 2015 for residents and on Monday, November 23 for non-residents, and contact Community Services at (310) 989-7330.

## **ADJOURNMENT**

It was moved by VICE MAYOR WOODS and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to a regular meeting of the City Council on Tuesday, November 24, 2015, at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:           MAYOR FORESTER  
                  VICE MAYOR WOODS  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

MAYOR FORESTER adjourned the meeting at 9:03 p.m.

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Larry Forester  
Mayor

Attest:

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Robert D. Copeland  
City Clerk