



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**

August 23, 2016

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on August 23, 2016.

**CALL TO ORDER – 6:02 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

ABSENT: VICE MAYOR HANSEN (EXCUSED ABSENCE)

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54957.6 to discuss labor negotiations with the Signal Hill Employees' Association.
- b. A closed session was held pursuant to Government Code Section 54956.9(d)(4), potential litigation in an undisclosed matter.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

**RECONVENE REGULAR MEETING AT 7:05 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Woods led the audience in the Pledge of Allegiance.

## **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Item (a) was not discussed and City Attorney provided a summary regarding ballot Measure M and reported on the action taken for item (b).

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER FORESTER to authorize the City of Signal Hill to join regional cities and participate in the litigation matter opposing Measure M.

The following vote resulted:

AYES:           MAYOR WOODS  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:       VICE MAYOR HANSEN

ABSTAIN:       NONE

## **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public comment.

## **COMMUNITY ANNOUNCEMENTS**

Mayor Woods made the following community announcements:

SilverSneaker® Information Session will take place on Thursday, August 25, 2016, 10:00 a.m. at the Signal Hill Youth Center. It is a program that provides free or low cost fitness opportunities to those with eligible Medicare plans, and RSVP by calling (562) 989-7330.

Movie Night – *Suffragette* will be playing at the Signal Hill Public Library on Wednesday, September 14, 2016, 6:00 – 8:00 p.m. Register for the screening by calling (562) 989-7323.

The next Mayor's Clean-Up will be held on Saturday, September 24, 2016, 9:00 – 11:00 a.m., at Raymond Arbor Park, 1881 Raymond Avenue, for a clean-up in the Southeast Residential Neighborhood, and no RSVP will be required.

Mayor Woods announced the Signal Hill Historical Society Pancake Breakfast will take place on September 24, 2016, 8:00 – 10a.m., at Applebee's; and the City's CERT training will also be taking place on September 24, 2016, 8:00 a.m. – 4:00 p.m., at the Signal Hill Police Department.

## **PRESENTATIONS**

- a. Mayor Lori Woods introduced the tenth week's presentation in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

Community Services Director presented the week's shopping list for the 21 Weeks to Prepare program, suggested community members could save \$1.75 per week for the purchase of a weather radio at the end of 21 weeks, and announced Community Services Department has assembled emergency kits available for purchase by contacting (562) 989-7330.

Mayor Woods announced the Signal Tribune will post the 21 Weeks to Prepare shopping list with emergency preparedness tips in the Friday editions following the Council meeting.

## **CITY MANAGER REPORTS**

- a. Authorize Staff to Solicit Request for Proposals for Construction Management Services, for the Library Construction Project, No. 119

City Manager introduced Public Works Director and Deputy Public Works Director who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Forester asked about the previous construction management company contracted for the Police Department project.

Public Works Director addressed the question posed by Council Member Forester.

Mayor Woods asked questions regarding the future Library parking lot, power and utility service, energy efficient certification, and solar system design of the Library construction project.

Public Works Director addressed the questions posed by Mayor Woods.

Council Member Wilson asked questions about solar system design and criteria of the Request for Proposals review process, and made suggestions to be included in the Request for Proposals.

Public Works Director addressed each question posed by Council Member Wilson.

Mayor Woods asked for clarification regarding the point rating system and reference check criteria.

Public Works Director addressed the questions posed by Mayor Woods.

Mayor Woods asked for any public comments.

There was no public comment.

City Council discussed with City Attorney, City Manager and Public Works Director amendments for the Request for Proposals.

City Attorney clarified the amendment recommendations for City Council and staff.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to authorize the Public Works Director to solicit a Request for Proposals to select the most qualified and capable firm to manage the construction and related processes associated with the new Library construction, inclusive of amendments to the selection process.

The following vote resulted:

AYES:           MAYOR WOODS  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:       VICE MAYOR HANSEN

ABSTAIN:       NONE

b. Contract Services Agreement to Prepare an Updated Hazard Mitigation Plan

City Manager introduced Police Chief who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Mayor Woods asked if representatives from Emergency Planning Consultants Inc. are present at the meeting and the City Emergency Operations Coordinator's involvement in preparing for the plan.

Police Chief addressed the questions posed by Mayor Woods.

City Manager commented on the Hazard Mitigation Plan and the multi-level involvement of staff with the Plan.

Council Member Wilson asked questions about Emergency Planning Consultants Inc. and natural hazards.

City Manager and Police Chief addressed the questions posed by Council Member Wilson.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to authorize the City Manager to enter into a contract services agreement, subject to City Attorney approval as to form, with Emergency Planning Consultants Inc. for a total amount not to exceed \$25,000.

The following vote resulted:

AYES:           MAYOR WOODS  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:       VICE MAYOR HANSEN

ABSTAIN:      NONE

c. Contract Services Agreement to Provide Technical Services for an Automated Meter Reading (AMR) Equipment and Data Management Pilot Project

City Manager introduced Public Works Director who introduced Renee Williams, representative from Long Beach Gas and Oil, and Joe Kelly, Utiliworks Consulting Project Manager in attendance at the meeting.

Ms. Williams made a presentation on the Long Beach Gas and Oil Automatic Meter Infrastructure (AMI) and network.

Mayor Woods asked Council Members if there were any questions of Ms. Williams.

Council Member Forester asked about auto-shutoff mechanisms in the automatic meters.

Ms. Williams addressed the question posed by Council Member Forester.

Council Member Wilson asked about any additional costs to property owners for meter replacements and AMR equipment alarm functions.

Ms. Williams and Public Works Director addressed the questions posed by Council Member Wilson.

Public Works Director presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Noll asked if this project is the same project presented to Council Members a few months back for the North End Neighborhood.

City Manager and Public Works Director addressed the question posed by Council Member Noll.

Council Member Forester asked for clarification on the Long Beach Gas and Oil's AMR equipment replacement process.

Public Works Director addressed the question posed by Council Member Forester.

Council Member Wilson asked about Long Beach Gas and Oil property selection process for AMR replacements, City's plans for replacement of water AMR equipment and compatibility with the accounting system software, and data encryption; and suggested that the pilot project includes properties spread throughout the City.

Ms. Williams, Public Works Director, and Mr. Kelly addressed the questions posed by Council Member Wilson.

Mayor Woods asked for clarification on the City's potential AMR equipment data transmission process and information provided in the staff report.

Public Works Director addressed the questions posed by Mayor Woods.

Mayor Woods asked for any public comment.

There was no public comment.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER WILSON to authorize City Manager to enter into a Contract Services Agreement with UtiliWorks, in a form approved by the City Attorney, to provide technical consulting services related to the evaluation, design, procurement, and implementation of a water Automatic Meter Read (AMR) system pilot project, in a not-to-exceed amount of \$33,780.

The following vote resulted:

AYES: MAYOR WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

### **CONSENT CALENDAR**

a. Approval of Final Tract Map No. 72594

Summary: Far West Industries is requesting approval of Final Tract Map No. 72594. Staff has determined that the final map substantially conforms to the approved tentative map and that the subdivision conditions needed for approval have been met. Staff is recommending approval of the final map.

Recommendation: Approve Final Tract Map No. 72594.

b. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

c. Warrant Register Dated August 23, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 23, 2016.

d. Minutes of the Following Meeting

Regular Meeting of August 9, 2016.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER FORESTER to approve the consent calendar.

The following vote resulted:

AYES:           MAYOR WOODS  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:       VICE MAYOR HANSEN

ABSTAIN:      NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Wilson announced Signal Hill businesses recognized by the County Sanitation District as “Good Corporate Citizens” for 2015: Axis Petroleum Company, Evoqua Water Technologies, LLC, Oil Operators, Inc., System Transport A Corp., and Tesoro Environmental Resources, Tesoro Logistics Operations, LLC – Hathaway Terminal.

Council Member Forester announced Labor Day Weekend Long Beach Greek Festival by the Sea will take place at the Assumption of Blessed Virgin Mary, September 3 - 5, 2016, and reported on his recent attendance at a fundraiser for the Community Hospital as a guest of Los Angeles County Board of Supervisor, Don Knabe.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER WILSON to adjourn tonight’s meeting to a special joint meeting of the Sustainable City Committee, City Council and Planning Commission for a public tour to be held on Tuesday, September 6, 2016 at 6:00 p.m. The meeting will begin in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill. After roll call, the meeting will recess to a public tour of Signal Hill Petroleum’s Drill Site No. 2, 1215 E. 29th Street, Signal Hill. Upon completion of the tour, the meeting will be adjourned to the next regular City Council meeting to be held on Tuesday, September 13, 2016 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill.



The following vote resulted:

AYES:       MAYOR WOODS  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     VICE MAYOR HANSEN

ABSTAIN:    NONE

MAYOR WOODS adjourned the meeting at 8:12 p.m.

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Lori Y. Woods  
Mayor

Attest:

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Robert D. Copeland  
City Clerk