



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
November 8, 2016**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on November 8, 2016.

CALL TO ORDER – 6:01 P.M.

ROLL CALL

PRESENT: MAYOR WOODS
COUNCIL MEMBER FORESTER
COUNCIL MEMBER NOLL
COUNCIL MEMBER WILSON

ABSENT: VICE MAYOR HANSEN

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.
- b. A closed session was held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Douglas Cruse and Iveta Cruse v. Jacob Emory Swigger; Signal Hill Police Department*, City of Signal Hill Case No. BC602211, Los Angeles County Superior Court.
- c. A closed session was held pursuant to Government Code Section 54956.9(d)(1), pending litigation, regarding *FTR v. City of Signal Hill* Case No. NC058060.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

Vice Mayor Hansen entered closed session at 6:02 p.m.

RECESS TO CLOSED SESSION AT 6:03 P.M.

RECONVENE REGULAR MEETING AT 7:04 P.M.

PLEDGE OF ALLEGIANCE

Vice Mayor Hansen introduced Girl Scout Greater Los Angeles, Troop No. 3183, Juniors and Cadettes who led the audience in the Pledge of Allegiance.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Items were discussed and no reportable actions were taken.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

COMMUNITY ANNOUNCEMENTS

Mayor Woods made the following announcements:

Annual Tree Lighting Ceremony will take place on Thursday, December 1, 2016, at 5:30 p.m. at the Discovery Well Park Community Center. Please call (562) 989-7330 for additional information.

Cookies with Santa will be on Saturday, December 10, 2016, at 6:30 p.m. in the Signal Hill Public Library. Cost is \$2 per person, limited to two adults per family, and pre-registration began on Monday, November 7, 2016, for residents and will begin on Monday, November 21, 2016, for non-residents. Call (562) 989-7330 for more information.

EDCO Disposal received the 2016 Air Pollution Control District Industrial Environmental Association Blue Sky Award on Thursday, October 6, 2016, and was recognized for making positive contributions to the regional environment through innovative projects that reduce air pollution and global warming.

Signal Hill Police Department Tip-A-Cop Fundraiser event at Applebee's benefiting the local Special Olympics athletes will be on Wednesday, November 9, 2016, 5:00 - 9:00 p.m., and additional information is available by calling (562) 989-7205.

Signal Hill Police Department Toy Drive is Saturday, November 26, 2016, from 9:00 a.m. to 5:00 p.m. at Target, 950 East 33rd Street. Please donate a new unwrapped toy valued at \$10 or more and contact (562) 989-7205 for more information.

Vice Mayor Hansen announced bulky item trash pickup is the week of November 14 – 16, 2016. Single family residents may leave bulky items with trash on

regular pickup days and multi-family units may call EDCO to schedule special pickups.

PRESENTATIONS

- a. Mayor Lori Woods introduced weeks fifteen and sixteen in a series focusing on the Red Cross program 21 Weeks to Prepare. The series is aimed at assisting individuals and families prepare for an emergency. Each City Council meeting will focus on items to add to your emergency supply kit and after 21 meetings your kit will be complete.

Council Member Wilson left the Council Chamber at 7:14 p.m.

Community Services Director presented the week's shopping list for the 21 Weeks to Prepare program and announced Community Services Department has assembled emergency kits available for purchase by contacting (562) 989-7330.

Council Member Wilson returned to the Council Chamber at 7:15 p.m.

Council Member Forester asked staff about purchasing weather radios in bulk and emergency kits for seniors.

Community Services Director addressed the questions posed by Council Member Forester.

Mayor Woods suggested gifting emergency kits for the holidays and reported about her recent attendance at the Southern California Council of Governments conference featuring Dr. Lucy Jones, Seismologist, regarding earthquake preparedness and recovery.

ORDINANCES

- a. Second Reading and Adoption of Zoning Ordinance Amendment 16-06 Codifying Reasonable Accommodation Procedures Related to Zoning and Land Use Regulations to Ensure Equal Access to Housing for Persons with Disabilities

City Manager presented the staff report.

Mayor Woods asked for any comments.

Carol Churchill, Signal Hill resident requested the City consider designing future affordable housing projects to include designated units with reasonable accommodations for the disabled according to the Americans with Disabilities Act.

Council Member Noll commented on Ms. Churchill's request.

Mayor Woods asked about the adoption of the Zoning Ordinance Amendment relative to a current, existing affordable housing project.

Community Development Director addressed the question posed by Mayor Woods.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER NOLL to waive further reading and adopt Ordinance No. 2016-10-1492 approving Zoning Ordinance Amendment 16-06 adding Chapter 20.65 to Title 20 of the Signal Hill Municipal Code codifying reasonable accommodation procedures to ensure equal access to housing for persons with disabilities in accordance with state and federal laws.

City Attorney read the title of Ordinance No. 2016-10-1492:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 16-06 ADDING CHAPTER 20.65 TO TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE CODIFYING REASONABLE ACCOMMODATION PROCEDURES TO ENSURE EQUAL ACCESS TO HOUSING FOR PERSONS WITH DISABILITIES IN ACCORDANCE WITH STATE AND FEDERAL LAWS

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR HANSEN
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Introduction of an Ordinance Amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on Compensation for Members of Commissions

City Manager presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Council Member Wilson asked for clarification about excused absence.

City Manager addressed the question posed by Council Member Wilson.

Mayor Woods asked for any comments.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER NOLL to waive further reading and introduce the Ordinance amending Signal Hill Municipal Code Sections 2.32.090(D), 2.36.070(D) and 2.80.052(D) on compensation for members of commissions.

City Attorney read the title of Ordinance No. 2016-11-1493:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, COUNTY OF LOS ANGELES, AMENDING SIGNAL HILL MUNICIPAL CODE SECTIONS 2.32.090(D), 2.36.070(D) AND 2.80.052(D) ON COMPENSATION FOR MEMBERS OF COMMISSIONS

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR HANSEN
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

PUBLIC HEARING

a. Public Hearing - General Plan Safety Element Update and Local Hazard Mitigation Plan

City Clerk read the form of notice.

City Manager introduced Community Development Director who presented the staff report.

Mayor Woods asked Council Members if there were any questions of staff.

Mayor Woods asked questions about the Local Hazard Mitigation Plan, Oilfield Hazards, and High Occupancy Structures.

Community Development Director addressed the questions posed by Mayor Woods.

Mayor Woods opened the public hearing at 7:39 p.m.

Carol Churchill, Signal Hill resident commented about oil injection wells and excess storm drain fluids reported by residents.

Mayor Woods commented staff will take note of Ms. Churchill's comments.

Mayor Woods closed the public hearing at 7:40 p.m.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to 1) Waive further reading and adopt Resolution No. 2016-11-6201 approving Negative Declaration 10/07/16(1) relative to General Plan Amendment 16-02 adopting the 2016 Safety Element Update; and 2) Waive further reading and adopt Resolution No. 2016-11-6202 approving General Plan Amendment 16-02 adopting the 2016 Safety Element Update and adopting the Local Hazard Mitigation Plan.

City Attorney read the title of Resolution No. 2016-11-6201:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING NEGATIVE DECLARATION 10/07/16(1) RELATIVE TO GENERAL PLAN AMENDMENT 16-02 ADOPTING THE 2016 SAFETY ELEMENT UPDATE

City Attorney read the title of Resolution No. 2016-11-6202:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 16-02 ADOPTING THE 2016 SAFETY ELEMENT UPDATE AND ADOPTING THE LOCAL HAZARD MITIGATION PLAN

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR HANSEN
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Council Member Noll complimented staff on the detailed staff report.

CITY MANAGER REPORTS

a. Police Chief Selection - Chris Nunley

City Manager presented the staff report.

City Council asked Police Captain and soon to be Police Chief Nunley to come forward and introduce his family in attendance.

Police Captain introduced his family and thanked City Council for the promotion opportunity and having the faith in him to take on the responsibility as Police Chief.

Mayor Woods asked Council Members if there were any questions of staff.

Vice Mayor congratulated Police Captain and commented on the selection process.

Mayor Woods asked for any public comments.

There was no public comment.

CHAIR WOODS RECONVENED THE CITY COUNCIL AS SUCCESSOR AGENCY

PRESENT: CHAIR WOODS
VICE CHAIR HANSEN
MEMBER FORESTER
MEMBER NOLL
MEMBER WILSON

ABSENT: NONE

b. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings

City Manager/Chief Administrative Officer presented the staff report.

Mayor/Chair Woods asked Council Members/Members if there were any questions of staff.

Mayor/Chair Woods asked City Attorney/Agency Counsel for any additional comments.

City Attorney/Agency Counsel provided comments on the drafting process of the Manual of Procedural Guidelines.

Mayor/Chair Woods asked for any public comments.

Carol Churchill, Signal Hill resident came forward and read her objections regarding the Manual of Procedural Guidelines. (Available in the City Clerk's Office).

Maria Harris, Signal Hill resident came forward and read a letter regarding Manual of Procedural Guidelines. (Letter available in the City Clerk's Office).

Gloria Nava, Signal Hill resident came forward and commented on the Manual of Procedural Guidelines.

City Attorney/Agency Counsel commented about the public comments made and provided clarifications regarding the Manual of Procedural Guidelines.

Council Member/Member Wilson asked for clarification about the process of censure.

City Attorney/Agency Counsel addressed the question posed by Council Member/Member Wilson.

Ms. Harris came forward and voiced a rebuttal in response to the City Attorney's/Agency Counsel's earlier comments.

Ms. Churchill came forward and made additional comments on the Manual of Procedural Guidelines.

City Attorney/Agency Counsel made additional comments on the Manual of Procedural Guidelines.

City Council/Successor Agency Members voiced their opinions and discussed options to proceed.

It was moved by VICE MAYOR/VICE CHAIR HANSEN and seconded by COUNCIL MEMBER/MEMBER NOLL to continue the agenda item until the December 13, 2016 City Council Meeting to allow City Council/City Council as Successor Agency and the public to conduct further study and review the Manual of Procedural Guidelines.

The following vote resulted:

AYES: MAYOR/CHAIR WOODS
VICE MAYOR/VICE CHAIR HANSEN
COUNCIL MEMBER/MEMBER NOLL
COUNCIL MEMBER/MEMBER WILSON

NOES: COUNCIL MEMBER/MEMBER FORESTER

ABSENT: NONE

ABSTAIN: NONE

CHAIR WOODS RECESSED THE CITY COUNCIL AS SUCCESSOR AGENCY

CONSENT CALENDAR

- a. Award of Contract for the City Hall Exterior and Landscape Walls Paint Project, No. 117

Summary: On October 18, 2016, the City received bids for the City Hall Paint Project, No. 117. Staff is recommending an award of contract to Tony Painting.

Recommendation: Authorize the City Manager to award a contract for the City Hall Paint Project, No. 117 to Tony Painting, in the amount of \$47,880, in a form approved by the City Attorney.

- b. Contract Services Agreement - Martin & Chapman Company, Election Consultants and Suppliers for the March 7, 2017, General Municipal Election

Summary: The City's General Municipal Election will be held on Tuesday, March 7, 2017. The City Council will consider entering into an agreement with Martin & Chapman Co., to provide election consultant services and supplies to the City for the March 7, 2017, General Municipal Election.

Recommendation: Authorize the City Manager to enter into an agreement with Martin & Chapman Co., to provide election supplies and consultant services to the City of Signal Hill in an amount not to exceed \$49,504.53, subject to City Attorney approval as to form.

- c. Amendment to Contract Services Agreement with John L. Hunter and Associates, Inc., for Environmental Engineering Services

Summary: The City has utilized the services of John L. Hunter and Associates (JLHA) to provide professional environmental engineering services as they relate to administering the City's Industrial Waste Program and state-mandated stormwater quality programs. Staff is recommending extending the Contract Services Agreement with JLHA for one year. JLHA has agreed to retain its

current contract hourly rate schedule for the full duration of this new contract term.

Recommendation: Authorize the City Manager to execute an amendment to the Contract Services Agreement with John L. Hunter and Associates, Inc., to provide professional environmental engineering services for a one-year extension of the existing contract, under the contract's current terms, in a form approved by the City Attorney.

d. Warrant Register Dated November 8, 2016

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated November 8, 2016.

e. Minutes of the Following Meeting

Regular Meeting of October 25, 2016.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by MEMBER NOLL to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR HANSEN
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

COUNCIL AGENDA--NEW BUSINESS

Council Member Wilson and Council Member Noll wished everyone a safe and happy Thanksgiving.

Council Member Forester announced he will be attending the upcoming League of California Cities Executive Board Meeting representing the local GLBT Caucus.

Mayor Woods reported the City of Signal Hill was well represented in the recent Long Beach Veterans Parade as Mayor Woods, Council Member Wilson, The Signal Tribune, and Signal Hill Rotary Club participated in the parade.

RECESS TO CLOSED SESSION AT 8:58 P.M.

RECONVENE REGULAR MEETING AT 9:29 P.M.

CLOSED SESSION REPORT

City Manager reported on closed session item (a). Item was discussed and no reportable action was taken.

ADJOURNMENT

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, December 13, 2016 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755. The City Council will not be meeting on November 22, 2016.

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR HANSEN
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER NOLL
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WOODS adjourned the meeting at 9:30 p.m.

Lori Y. Woods
Mayor

Attest:

Robert D. Copeland
City Clerk