



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
March 14, 2017**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on March 14, 2017.

**CALL TO ORDER – 6:00 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

ABSENT: VICE MAYOR HANSEN

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *City of Gardena v. Regional Water Quality Control Board*, Orange County Superior Court, Case No. 30-2016-00833722-CU-WM-CJC.
- b. A closed session was held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Douglas Cruse and Iveta Cruse v. Jacob Emory Swigger; Signal Hill Police Department; City of Signal Hill* Case No. BC602211, Los Angeles County Superior Court.
- c. A closed session was held pursuant to Government Code Section 54957(b)(1), to conduct employee performance evaluation of Finance Director/Administrative Services Officer; and pursuant to Government Code Section 54957(b)(1), to conduct Public Employee Discipline/Dismissal/Release.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:01 P.M.**

Vice Mayor Hansen entered closed session at 6:22 p.m.

## **RECONVENE REGULAR MEETING AT 7:24 P.M.**

### **PLEDGE OF ALLEGIANCE**

Mayor Woods led the audience in the Pledge of Allegiance.

### **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Item (a) was discussed and it was reported that the City Council voted unanimously to participate in the action. Item (b) was discussed, a status report was given, and it was reported that the District Attorney has not decided to refile the case. Item (c) was discussed, a status report was given, and it was reported that the City Council voted unanimously to terminate the Finance Director/Administrative Services Officer.

### **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Maria Harris, Signal Hill resident, asked about closed session item (a).

City Attorney addressed the question posed by Ms. Harris.

Ms. Harris thanked the City Manager and commented on her request of a passive speed control system at the February 28<sup>th</sup> City Council meeting.

### **ANNOUNCEMENTS**

Movie Night at the Library on Wednesday, March 15 at 6:00 p.m. in the Library to view the movie, *Hoosiers*. Please call (562) 989-7323 or visit the Library for more information.

Mayor's Reception on Tuesday, March 21 at 8:00 p.m. or at conclusion of the City Council meeting at the Alpert Community Center. Please RSVP by calling (562) 989-7330.

Spring Fest at the Signal Hill Park on Saturday, April 15, 2017 from 10:00 a.m. to 1:00 p.m. A wristband can be purchased for \$3 to cover activities. All participants must bring their own bag or basket to collect egg hunt goodies. Please call (562) 989-7330 for more information.

The Community Services Department is currently accepting applications for the bi-monthly Food Distribution program and the Dial-A-Taxi program for current Signal Hill residents. Space is limited. Please call (562) 989-7330 for more information.

Meet the Chief of Police for coffee and conversation on Thursday, March 30, 2017 from 8:00 a.m. to 10:00 a.m. at the Signal Hill Police Department at 2745

Walnut Avenue.

Signal Hill Police Department Tip-A-Cop Fundraiser benefitting the local Special Olympics athletes on Thursday, May 4, 2017 from 5:00 p.m. to 9:00 p.m. at Applebee's at 899 E. Spring Street.

Signal Hill Police Department Open House on Saturday, May 20, 2017 from 10:00 a.m. to 1:00 p.m. at the Signal Hill Police Department at 2745 Walnut Avenue.

Council Member Wilson and Mayor Woods provided the City's social media for viewing upcoming events.

## **PRESENTATION**

- a. Mayor Woods presented a proclamation to Lisa Harris, representative of the American Red Cross, declaring March 2017 as American Red Cross Awareness Month.

Ms. Harris thanked the City and encouraged the public to get involved in the local Red Cross Long Beach Chapter.

## **CITY MANAGER REPORTS**

- a. Annual Review of Properties with a Conditional Use Permit

City Manager introduced Community Development Director who presented the staff report.

Vice Mayor Hansen asked questions regarding Conditional Use Permit (CUP) terms.

Community Development Director addressed the questions posed by Vice Mayor Hansen.

City Council discussed and asked questions regarding the Fresh & Easy CUP.

Community Development Director addressed the questions posed by City Council.

Mayor Woods and Council Member Wilson asked about business licenses for wireless communication facilities and businesses.

Community Development Director addressed the question posed by Mayor Woods and Council Member Wilson.

Council Member Forester asked questions regarding Signal Hill Petroleum Drill Site No. 3.

Community Development Director addressed the questions posed by Council Member Forester.

Mayor Woods invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER FORESTER to receive and file the report.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Annual Review of Institutional Permits

City Manager introduced Community Development Director who presented the staff report.

Mayor Woods invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to waive further reading and adopt Resolution No. 2017-03-6208 approving the annual Institutional Permits for Courtyard Care Center, Las Brisas Child Care Center and Cole Vocational Services.

City Attorney read the title of Resolution No. 2017-03-6208:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR COURTYARD CARE CENTER, LAS BRISAS CHILD CARE CENTER AND COLE VOCATIONAL SERVICES

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

c. Juvenile Diversion Restorative Justice Partnership

Council Member Wilson recused himself from the Council Chamber due to his membership on the California Conference on Equality and Justice (CCEJ) Board.

Council Member Wilson left the Council Chamber at 7:50 p.m.

City Manager introduced Chief of Police who presented the staff report.

Council Member Forester asked questions regarding the administration of the juvenile diversion program.

Chief of Police addressed the questions posed by Council Member Forester.

Mayor Woods asked a question regarding numbers of juvenile arrest.

Chief of Police addressed the question posed by Mayor Woods.

Mayor Woods invited the public to comment on the agenda item.

Maria Harris, Signal Hill resident, commented on and asked questions about the program.

Chief of Police addressed the questions posed by Ms. Harris.

Vice Mayor Hansen and Chief of Police discussed details of the program.

Mayor Woods asked about the training of Police Officers.

Chief of Police addressed the question posed by Mayor Woods.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to authorize the Police Department to enter into the memorandum of understating with CCEJ in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL

NOES: NONE

ABSENT: NONE

ABSTAIN: COUNCIL MEMBER WILSON

Council Member Wilson returned to the Council Chamber at 8:02 p.m.

d. Authorization for use of Twitter Social Media Platform

City Manager introduced Chief of Police who presented the staff report.

Council Member Wilson and Vice Mayor Hansen asked questions regarding the Police Department's management of Twitter and other social media.

Chief of Police and City Manager addressed the questions posed by Council Member Wilson and Vice Mayor Hansen.

Vice Mayor Hansen asked about the Public Information Officer position.

City Manager addressed the question posed by Vice Mayor Hansen.

Council Member Wilson commented on the public's use of social media.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to authorize the Police Department to utilize Twitter as a public outreach tool.

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER NOLL  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. Long Beach Transit System-wide Transit Analysis and Reassessment Initiative

City Manager introduced Public Works Management Analyst who presented the staff report.

Council Member Wilson commented on hosting one of the community meetings in Signal Hill and directed staff to arrange the meeting.

Council Member Forester asked about the bus stop at the new Browning School.

City Manager addressed the question posed by Council Member Forester.

Mayor Woods commented on the Metro and Long Beach public transportation services.

Mayor Woods invited the public to comment on the agenda item.

Maria Harris, Signal Hill resident, commented on public transportation for the Las Brisas community.

City Council and staff discussed bus stop locations, bus stop shelters, notification program, and community-oriented buses like the DASH program in Downtown Los Angeles.

It was moved by COUNCIL MEMBER NOLL and seconded by VICE MAYOR HANSEN to provide and communicate City Council's input to Long Beach Transit.

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:    NONE

ABSTAIN:   NONE

f. Contract Services Agreement with Governmental Financial Services for Accounting Services

City Manager introduced Acting Finance Director who presented the staff report.

Council Member Noll asked about grants.

Acting Finance Director addressed the question posed by Council Member Noll.

Council Member Wilson and Vice Mayor Hansen asked questions regarding the Contract Services Agreement with Governmental Financial Services.

Acting Finance Director addressed the questions posed by Council Member Wilson and Vice Mayor Hansen.

Vice Mayor Hansen asked questions about Finance Department staffing.

City Manager addressed the questions posed by Vice Mayor Hansen.

Council Member Forester and Council Member Wilson asked about the finance accounting software.

City Manager addressed the questions posed by Council Member Forester and Council Member Wilson.

City Council asked for clarifications on the Contract Services Agreement.

City Manager and City Attorney addressed the questions posed by City Council.

Mayor Woods invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER NOLL and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into an agreement with Governmental Financial Services for accounting services in the amount of \$97,500 in a form approved by the City Attorney.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

g. Resolution Adopting a City-wide Pay Schedule

Deputy City Manager presented the staff report.



Mayor Woods asked questions about the pay schedule.

Deputy City Manager addressed the questions posed by Mayor Woods.

Mayor Woods invited the public to comment on the agenda item.

There were no public comments.

It was moved by COUNCIL MEMBER NOLL and seconded by COUNCIL MEMBER FORESTER to waive further reading and adopt Resolution No. 2017-03-6209 approving and adopting a City-wide pay scheduled as required by the California Public Employees' Retirement System.

City Attorney read the title of Resolution No. 2017-03-6209:

APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM (CALPERS)

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

## **CONSENT CALENDAR**

### a. Rejection of Proposals for Street Sweeping Services

Summary: The Public Works Department supplements its maintenance operations by utilizing a contractor to provide street sweeping services. A Request for Proposals was issued last year for street sweeping services. The City and the lowest responsible proposer could not agree to terms on an Agreement. Therefore, staff is recommending the rejection of proposals and is seeking authorization to request new proposals for street sweeping services.

Recommendation: Authorize the City Manager to reject all proposals received for street sweeping services in January 2017, and solicit a new Request for Proposals for city-wide street sweeping services.

### b. Claim for Property Damages

Summary: The City has received a claim for financial reimbursement from Samuel Von Croney for property damages.

Recommendation: Deny the claim of Samuel Von Croney.

c. Warrant Register Dated March 14, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 14, 2017.

d. Minutes of the Following Meeting

Regular Meeting of February 28, 2017.

Recommendation: Approve.

Mayor Woods requested pulling Consent Calendar item (a).

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to approve Consent Calendar items (b) through (d).

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

a. Rejection of Proposals for Street Sweeping Services

Mayor Woods asked if there would be lapse of street sweeping services.

City Manager addressed the question posed by Mayor Woods.

Mayor Woods invited the public to comment on the agenda item.

There were no public comments.

Council Forester commented on the street sweeping services.

It was moved by COUNCIL MEMBER NOLL and seconded by VICE MAYOR HANSEN to authorize the City Manager to reject all proposals received for street sweeping services in January 2017, and solicit a new Request for Proposals for City-wide street sweeping services.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER NOLL  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Wilson shared his experience and thoughts on being Principal for a day at the Signal Hill Elementary School and a meeting he attended at East Los Angeles College regarding parents' concerns.

Council Member Wilson suggested implementing a crosswalk between the new housing project and Signal Hill Elementary School.

City Manager commented on Council Member Wilson's suggestion.

Council Member Wilson commented on parking meters for the hilltop area.

Council Member Wilson commented on the election and commended staff and volunteers on the effort they put into the election.

Council Member Noll made remarks on his years of service with the City Council and the City; thanked staff and others who have supported him and the City throughout the years; encouraged the public to get involved; and commented on the future of the City.

City Attorney complimented Council Member Noll and thanked him for his service to the City.

City Council thanked Council Member Noll and wished him the best in his future endeavors.

City Council commented on the election and encouraged the public to attend and observe the public process of the final count of the remaining ballots on Thursday, March 16, 2017 at 10:00 a.m.

Council Member Forester commented on the Environmental Impact Report for the new housing project and the new Browning High School.

Mayor Woods shared her experience and thoughts on being Principal for a day at the Jessie Nelson Academy, her attendance at the Long Beach City College groundbreaking ceremony and a career fair at the American University of Health Sciences.

Mayor Woods thanked everybody who attended the Mayor's Clean-Up this past Saturday.

Mayor Woods mentioned the new Principal assigned to the new Browning School.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting to an adjourned regular meeting of the Signal Hill City Council to be held on Tuesday, March 21, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER NOLL  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:    NONE

ABSTAIN:   NONE

MAYOR WOODS adjourned the meeting at 9:10 p.m.

---

Lori Y. Woods  
Mayor

Attest:

---

Robert D. Copeland  
City Clerk