



**MINUTES OF AN ADJOURNED REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
May 31, 2017**

An Adjourned Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on May 31, 2017.

**CALL TO ORDER – 6:09 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

**BUDGET STUDY SESSION**

The second year of the City's Fiscal Year (FY) 2016-2018 2-year Budget, FY 2017-2018 preliminary budget, was presented for City Council's review and discussion.

a. **Department Program Budgets**

The City Manager provided an overview of key elements contributing to the budget projections.

City Manager recognized the Acting Finance Director and Deputy City Manager for their time spent compiling the FY 2017-2018 preliminary budget and

acknowledged all department heads and managers for their prudent management of the department budgets.

Mayor Wilson expressed appreciation for people in attendance at the Budget Study Session and requested staff keep a list of questions asked during the presentation.

Council Member Woods acknowledged the commissioners in attendance.

Mayor Wilson emphasized the intent of the Budget Study Session.

City Manager introduced the Acting Finance Director who presented the FY 2016-2017 year end fund balance and the projected FY 2017-2018 revenues and expenditures and decision packages.

Council Member Woods asked a question regarding decision packages.

Deputy City Manager addressed the question posed by Council Member Woods.

City Council asked questions regarding CalPERS retirement system.

Acting Finance Director, City Manager, and Deputy City Manager addressed the questions posed by City Council.

City Council discussed the CalPERS retirement system.

Mayor Wilson asked questions regarding Finance Department's decision package.

Acting Finance Director and Deputy City Manager addressed the questions posed by Mayor Wilson.

Council Member Woods asked questions regarding gas tax and Measure M.

City Manager addressed the questions posed by Council Member Woods.

Each department presented their FY 2016-2017 accomplishments and FY 2017-2018 budget goals to the City Council.

Deputy City Manager and Economic Development Manager presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Administration Department.

Council Member Copeland asked questions regarding First Time Home Buyers Program workshops and ICSC conferences.

Economic Development Manager, Deputy City Manager, and City Manager addressed the questions posed by Council Member Copeland.

Council Member Woods commented on Zinnia Workforce Housing Development.

Acting Finance Director presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Finance Department.

Vice Mayor Hansen entered the Council Chamber at 7:15 p.m.

Council Member Forester and Mayor Wilson asked questions regarding US Bank funds and checks.

Acting Finance Director addressed the questions posed by Council Member Forester and Mayor Wilson.

Mayor Wilson and Acting Finance Director made remarks about the efficiency of automatic/electronic transfers.

City Council asked questions regarding City Council budget and expenditures and requested a monthly report on City Council expenditures.

Acting Finance Director addressed the questions and request posed by City Council.

Community Services Director thanked staff, recognized Parks and Recreation Commissioners in attendance, and presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Community Services Department.

Vice Mayor Hansen requested information on the Budget Workshop packet.

Vice Mayor Hansen asked questions regarding the Campout event, Part-Time Salaries, and Travel and Training line items.

Community Services Director addressed the questions posed by Vice Mayor Hansen.

Council Member Copeland asked questions regarding programs at Reservoir Park.

Community Services Director addressed the questions posed by Council Member Copeland.

Council Member Woods asked questions regarding the Meetings line item.

Community Services Director addressed the questions posed by Council Member Woods.

Mayor Wilson asked questions regarding the Contract Services line item.

Community Services Director addressed the questions posed by Mayor Wilson.

Carmen Brooks, Planning Commissioner, asked a question regarding grant money.

Mayor Wilson and Community Services Director addressed the question posed by Commissioner Brooks.

Maria Harris, Signal Hill resident, commented on improvements needed at Las Brisas Park.

Community Services Director and Public Works Deputy Director addressed Ms. Harris' concern.

Chief of Police presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Police Department.

Council Member Forester complimented the Police Department for raising awareness of the LGBTQ community.

Council Member Woods asked questions regarding position specific training and grants.

Chief of Police addressed the questions posed by Council Member Woods.

Chief of Police noted a few changes to the Police Department budget.

Mayor Wilson asked questions regarding the Overtime Salaries line item.

Chief of Police addressed the question posed by Council Member Wilson.

City Manager mentioned that adjustments to certain line items and notes will be made as part of the next two-year budget presentation.

Vice Mayor Hansen asked a question regarding the Vehicle Maintenance and Gasoline, Oil and Tires line items.

Acting Finance Director addressed the question posed by Vice Mayor Hansen.

Vice Mayor Hansen and Council Member Copeland asked questions regarding the Uniforms, Meetings, and Volunteer Programs line items.

Chief of Police addressed the questions posed by Vice Mayor Hansen and Council Member Copeland.

Community Development Director presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Community Development Department.

Vice Mayor Hansen and Mayor Wilson asked questions regarding the Plan Check Services line item.

Community Development Director addressed the questions posed by Vice Mayor Hansen and Mayor Wilson.

Council Member Woods requested a tour be scheduled on Zinnia Workforce Housing Development.

Council Members Forester and Woods asked questions regarding budget for Sustainable City Committee.

Community Development Director addressed the questions posed by Council Members Forester and Woods.

Public Works Deputy Director presented the FY 2016-2017 accomplishments and FY 2017-2018 goals and objectives for the Public Works Department.

City Council asked questions regarding the Water Operations, Professional Services, Public Education, and Graffiti Maintenance line items.

City Manager and Public Works Deputy Director addressed the questions posed by City Council.

Public Works Deputy Director highlighted several changes to the FY 2017-2018 proposed budget.

Vice Mayor Hansen left the Council Chamber at 8:40 p.m.

b. Capital Improvement Program

Public Works Deputy Director presented the proposed Capital Improvement Program.

Mayor Wilson asked questions regarding Spring Street improvements.

Public Works Deputy Director addressed the questions posed by Mayor Wilson.

City Council discussed design and safety options for bus stop improvements.

Council Member Forester asked questions regarding traffic light at Hill Street and Redondo Avenue, Promontory Trails and Hilltop Park restorations.

City Manager and Public Works Deputy Director addressed the questions posed by Council Member Forester.

Mayor Wilson asked for clarification on funding sources.

Public Works Deputy Director addressed the question posed by Mayor Wilson.

Council Member Forester commented on consultant Richard Watson for the Los Cerritos Channel Stormwater Capture Project.

Mayor Wilson and Council Member Forester asked questions regarding electric vehicle charging stations.

Public Works Deputy Director and City Manager addressed the questions posed by Mayor Wilson and Council Member Forester.

City Council requested staff to prepare a summary for each section of the proposed budget.

Council Member Copeland asked questions regarding alley pavement improvement.

Public Works Deputy Director and City Manager addressed the questions posed by Council Member Copeland.

Deputy City Manager presented FY 2017-2018 budget decision packages.

Council Member Forester mentioned a problem with the sound volume of the last City Council meeting when viewing the meeting on the City website.

Deputy City Manager took note of the problem.

City Council discussed and asked questions regarding the decision packages on City website update, City electronic newsletter implementation, personnel (Part-time Communication Specialist and Account Specialist), and Economic Development Reserve Fund.

Deputy City Manager and City Manager addressed each question posed by City Council; offered to bring the City website vendor to a later Council meeting to present the website's features and capabilities; and announced the final budget and decision packages will be prepared with updates or changes for adoption at

an upcoming City Council meeting.

Council Member Woods recommended each department review training budget for staff and suggested including an Emergency Operations Center Coordinator in future budget cycle.

City Council made closing remarks, complimented staff for putting together the Budget Study Workshop and thanked audience members who were in attendance.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, June 13, 2017 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:           MAYOR WILSON  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:       VICE MAYOR HANSEN

ABSTAIN:      NONE

MAYOR WILSON adjourned the meeting at 9:36 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk