



**MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
September 12, 2017**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on September 12, 2017.

CALL TO ORDER – 6:00 P.M.

ROLL CALL

PRESENT: MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

CLOSED SESSION

- a. A closed session was held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Police Officers' Association and Signal Hill Employees' Association.
- b. A closed session was held pursuant to Government Code Section 54956.9(d)(2), potential litigation in an undisclosed matter.
- c. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2525 and 2535 Green House Place.
- d. A closed session was held pursuant to Government Code Section 54956.9(a)(1), existing litigation, regarding *Terri Marsh v. City of Signal Hill* Case No. BC663505, Los Angeles County Superior Court.
- e. A closed session was held pursuant to Government Code Section 54957, to conduct department head evaluations.

PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

RECESS TO CLOSED SESSION AT 6:01 P.M.

Vice Mayor Hansen entered closed session at 6:08 p.m.

RECONVENE REGULAR MEETING AT 7:08 P.M.

PLEDGE OF ALLEGIANCE

Mayor Wilson led the audience in the Pledge of Allegiance.

CLOSED SESSION REPORT

City Attorney reported on closed session items. Status report was given for items (a) and (c) and directions were given for further negotiation. Status report was given for items (b), (d), and (e) and no reportable action was taken.

PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

Dr. Daniel Hoover, founder of the Tai Chi classes on Hilltop Park, commented on the difficulties in continuing the permit to offer free Tai Chi classes on Hilltop Park and asked the City Council to reinstate his grandfathered permit on Sundays from 9:30 a.m. to 10:30 a.m.

Warren Wazowski, Bill Reynolds, Carla Slater, and Nancy Wharton, Long Beach residents; and Veronica Hoover, Lakewood resident, spoke in support of the reinstatement of the Tai Chi classes.

Mayor Wilson stated that City Council will not be able to act upon the request of the reinstatement at the meeting but all comments will be taken into consideration.

ANNOUNCEMENTS

Save the date for The Rock Club – Music is the Remedy Casino Night fundraiser on Friday, October 13 at Scottish Rite Event Center.

Taste of Soul Singing Competition. Upload a 45-second audition video singing your favorite Motown song on tasteofsoul.org through September 15 or audition in person on Saturday, September 23 from 10:00 a.m. to 4:00 p.m. and Sunday, September 24 from 1:00 p.m. to 5:00 p.m. For more information, visit tasteofsoul.org.

The 2017 Anaheim/OC Job Fair and Expo on Wednesday, September 20 from 10:00 a.m. to 2:00 p.m. at the Anaheim Convention Center – Exhibit Hall E, 800 W. Katella Avenue, Anaheim.

The Los Angeles County Superior Court is currently seeking qualified citizens who are interested in applying for the Los Angeles County Civil Grand Jury, and are willing to volunteer 30-40 hours or 4-5 days per week. You will earn \$60 for each full day of service. The term of service is one year, from July 1 to June 30. Recruitment for the 2018-2019 Civil Grand Jury is now open. Deadline to submit an application is November 3. For additional information, contact the City Clerk's office at (562) 989-7305.

September is Library Card Sign-Up Month. To obtain a library card, please call the Library at (562) 989-7323.

Free Public Health Information offered at the Library on Wednesday, September 27 from 1:00 p.m. to 2:00 p.m. and on Thursday, September 28, a free nutrition course and Zumba class starting at 6:00 p.m. Classes will be taught in English and Spanish. Pre-registration required. Register by calling the Library at (562) 989-7323.

Books Galore Book Sale on Friday, October 6 from 1:00 p.m. to 4:00 p.m. and on Saturday, October 7 from 10:00 a.m. to 3:00 p.m. at the Library. Presented by the Friends of the Signal Hill Library, all proceeds will benefit the City of Signal Hill Library programs.

Signal Hill Historical Society's Annual Pancake Breakfast on Saturday, September 23 from 8:00 a.m. to 10:00 a.m. at Applebee's, 899 E. Spring Street. Advance tickets are \$12 and \$15 at the door. Register by emailing shhistory@icloud.com or by calling (562) 208-0040.

PRESENTATION

- a. Community Services Director and Mayor Wilson presented a video regarding the National Fitness Campaign.

PUBLIC HEARINGS

- a. Public Hearing – Vacant Parcel Ordinance

City Clerk read the form of notice.

City Manager introduced Assistant Planner, and John Hunter and Michelle Staffield, representatives from John L. Hunter & Associates, who presented the staff report.

Assistant Planner provided a letter from Robert K. Davis Jr., owner of vacant land near 20th Street and Temple Avenue, to the City Council and noted that staff will meet with Mr. Davis Jr. upon request should he have any questions (attached to original minutes and available in the City Clerk's Office).

Council Member Forester asked questions regarding the determination of the vacant lot size and potential fines.

Mr. Hunter addressed the questions posed by Council Member Forester.

Council Member Copeland asked questions regarding the vacant lot size, compliance plans, and City-owned vacant lots.

Assistant Planner addressed the questions posed by Council Member Copeland.

Council Member Woods asked questions regarding Vacant Parcel Ordinance (VPO) notification to affected property owners and timeline of compliance.

Assistant Planner addressed the questions posed by Council Member Woods.

Mayor Wilson asked questions regarding options for sediment control devices, responsible parties, goal of the VPO, and stormwater system.

Assistant Planner and Mr. Hunter addressed the questions posed by Mayor Wilson.

Council Member Forester asked a question regarding meeting the requirements of MS4 permit.

Mr. Hunter addressed the question posed by Council Member Forester.

Mayor Wilson opened the public hearing at 8:11 p.m.

Assistant Planner read the letter from Robert K. Davis Jr. into the record.

Mayor Wilson invited members of the public to come forward and speak in favor of or opposition to the VPO.

There was no public comment.

Mayor Wilson closed the public hearing at 8:14 p.m.

Council Member Forester spoke in favor of the VPO.

Council Member Woods asked a question regarding the City's MS4 stormwater compliance, expressed her concern with the cost of implementation and the

timeframe given to the affected property owners, and made a recommendation to extend the deadline for compliance.

Mr. Hunter addressed the questions posed by Council Member Woods.

City Council discussed the deadline for compliance.

Mayor Wilson asked a question regarding the risk of extending the deadline.

Mr. Hunter addressed the question posed by Mayor Wilson.

Council Member Copeland asked questions regarding the affected property owners' response to the 180-day deadline.

Assistant Planner addressed the questions posed by Council Member Copeland.

Council Member Woods reiterated her concern with the timeline to comply.

Council Member Forester emphasized the importance in meeting the MS4 stormwater requirements.

Mayor Wilson addressed Council Member Woods' and Council Member Forester's comments.

City Manager commented on the compliance plan, deadline for implementation, and opportunity for affected property owners to meet with staff.

Council Member Woods asked a question regarding governmental financial assistance for the affected property owner.

Mr. Hunter addressed the question posed by Council Member Woods.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER COPELAND to waive further reading and introduce Ordinance No. 2017-09-1495 amending Signal Hill Municipal Code Chapter 12.16 expanding the applicability of the existing stormwater and urban runoff pollution control by imposing soil erosion and sediment control measures on unimproved vacant parcels 1.0 acre or more in size as mandated by the City's water management plans.

City Attorney read the title of Ordinance No. 2017-09-1495:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SIGNAL HILL MUNICIPAL CODE CHAPTER 12.16 EXPANDING THE APPLICABILITY OF THE EXISTING STORMWATER AND URBAN RUNOFF POLLUTION CONTROL BY IMPOSING SOIL EROSION AND SEDIMENT CONTROL MEASURES ON UNIMPROVED VACANT PARCELS 1.0 ACRE OR MORE IN SIZE AS MANDATED BY THE CITY'S WATER MANAGEMENT PLANS

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER

NOES: COUNCIL MEMBER WOODS

ABSENT: NONE

ABSTAIN: NONE

- b. Public Hearing – Conditional Use Permit 17-01 to Allow the Retail Sale of Alcoholic Beverages for On-Site Consumption at the Mother's Market Located at 2475 Cherry Avenue in the Commercial Town Center (CTC) Zoning District

City Clerk read the form of notice.

City Manager introduced Senior Planner who presented the staff report.

Council Member Forester asked a question regarding the sale of alcoholic beverages for on-site consumption.

Senior Planner addressed the question posed by Council Member Forester.

Council Member Woods asked questions regarding the hours of operation, safety concern for outdoor dining area, and delivery truck traffic.

Senior Planner announced representative from Mother's Market is present and will address questions posed by Council Members.

Mayor Wilson opened the public hearing at 8:50 p.m.

Mayor Wilson invited members of the public to come forward and speak in favor of or opposition to the approval of the Conditional Use Permit (CUP).

Kevin Laney, applicant of the CUP, shared his excitement about the project and commented on the positive feedback he's received from residents.

Sylvia Hopper, Signal Hill resident, spoke in favor of the approval of the CUP.

Deborah Rubino, representative from Mother's Market, thanked the City Council for considering Mother's Market and addressed the questions posed by Council Member Woods regarding the hours of operation, safety concern for outdoor dining area, and delivery truck traffic.

Lance Woods, Signal Hill resident, asked a question regarding the outdoor dining area.

Senior Planner addressed the question posed by Mr. Woods.

Kelly Heil, Signal Hill resident and representative from Mother's Market, spoke in favor of the approval of the CUP.

Ms. Hopper asked a question regarding the outdoor dining area.

Ms. Rubino addressed the question posed by Ms. Hopper.

Mayor Wilson asked a question regarding the opening date of Mother's Market.

Ms. Rubino addressed the question posed by Mayor Wilson.

There was no additional public comment.

Mayor Wilson closed the public hearing at 8:58 p.m.

Senior Planner commented on revising Condition No. 4 in Conditional Use Permit 17-01 to include language regarding reciprocal parking.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2017-09-6227 approving Conditional Use Permit 17-01 (as amended to include language regarding reciprocal parking), a request to allow the retail sale of alcoholic beverages for on-site consumption at Mother's Market located at 2475 Cherry Avenue in the Commercial Town Center zoning district.

City Attorney read the title of Resolution No. 2017-09-6227:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 17-01, A REQUEST TO ALLOW THE RETAIL SALE OF ALCOHOLIC BEVERAGES FOR ON-SITE CONSUMPTION AT MOTHER'S MARKET LOCATED AT 2475 CHERRY AVENUE IN THE COMMERCIAL TOWN CENTER (CTC) ZONING DISTRICT

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Mayor Wilson thanked City staff, Signal Hill Petroleum, and Mother's Market for the effort put into the project, looks forward to the opening of the market, and commented about Ten Mile Brewing Company.

CITY MANAGER REPORTS

a. Workshop – Presentation on Proposition 64 – The Adult Use of Marijuana Act

City Manager presented the staff report and introduced Matt Eaton, representative from HdL Companies Cannabis Management Program, who gave a presentation on Proposition 64.

Mayor Wilson asked questions regarding registered Signal Hill voters, licensing requirements, statistics on marijuana overdose, sales tax on medical marijuana, and enforcement on marijuana delivery ban.

Mr. Eaton addressed the questions posed by Mayor Wilson.

Council Member Copeland asked questions regarding the number of dispensaries and number of plants for personal cultivation a City can restrict.

Mr. Eaton addressed the questions posed by Council Member Copeland.

City Attorney commented on the staff report recommendations.

Mayor Wilson and Council Member Woods commented on Proposition 64 and the recommendation to prohibit all marijuana related activities in the City.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Council Member Copeland asked questions regarding the recommendation to prohibit all marijuana-related activities in the City.

City Attorney addressed the question posed by Council Member Copeland.

City Council and City Manager discussed the impact of Proposition 64, local control, law enforcement personnel, public education, and voter turnout.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to direct staff to 1. Prepare a Zoning Ordinance Amendment to prohibit all marijuana-related activities allowed under Proposition 64 in all zoning districts citywide; and 2. Schedule the Zoning Ordinance Amendment for a public hearing before the Planning Commission.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. Award of Contract for Enterprise Resource Planning (ERP) Software System and Implementation Services

City Manager introduced Acting Finance Director who presented the staff report.

Acting Finance Director introduced Kip Winget, representative from Tyler Technologies, Inc., who was available to answer questions.

Vice Mayor Hansen asked questions regarding personnel training for the new software system.

Mr. Winget addressed the questions posed by Vice Mayor Hansen.

Council Member Forester asked a question regarding City of Rancho Palos Verdes' implementation of software offered by Tyler Technologies, Inc.

Mr. Winget addressed the question posed by Council Member Forester.

Council Member Woods asked questions regarding the implementation process, costs for additional modules, and Contract Services Agreement.

Acting Finance Director and City Attorney addressed the questions posed by Council Member Woods.

Mayor Wilson asked questions regarding a superuser account and personnel training.

Mr. Winget and Acting Finance Director addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to 1. Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and Tyler Technologies, Inc. for the implementation, licensing and support of an Enterprise Resource Planning (ERP) system; and 2. Authorize the appropriation of \$302,120 from the Equipment and Furniture Reserve (Fund 112) to the Information Technology Capital Outlay budget (Account No. 100-52-840).

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Mayor Wilson commented on the City's current ERP software system.

c. Contract Services Agreements with CSG Consultants, Inc. and Interwest Consulting Group for Professional Staffing and Plan Check Services

City Manager introduced Senior Planner who presented the staff report.

Council Member Forester asked a question regarding the request to select two firms.

Senior Planner addressed the question posed by Council Member Forester.

Council Member Woods asked a question regarding the duration of the selection process.

Senior Planner addressed the question posed by Council Member Woods.

Mayor Wilson asked a question regarding CSG Consultants, Inc.'s contract expiration date.

Senior Planner addressed the question posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into two Contract Services Agreements for professional staffing services, with CSG Consultants, Inc. and Interwest Consulting Group, each for a three-year term, in a form approved by the City Attorney. Total combined expenditures of the contracts shall not exceed \$200,000 annually.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Council Member Woods expressed her appreciation for the detailed data provided in the staff report.

d. Agreement for Legal Services

Deputy City Manager presented the staff report.

Council Member Woods asked questions regarding the blended rate and the proposed rate.

City Attorney addressed the questions posed by Council Member Woods.

Council Member Copeland asked questions regarding the proposed rate increase.

Deputy City Manager and City Attorney addressed the questions posed by Council Member Copeland.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

Mayor Wilson commented on the proposed rates.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize the Mayor to execute an amendment to the Fee Agreement with Aleshire & Wynder, LLP.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. Debt Management Policy

City Manager introduced Suzanne Harrell, representative from Harrell &

Company Advisors, who presented the staff report.

Council Member Copeland asked a question regarding the Debt Management Policy.

Ms. Harrell addressed the question posed by Council Member Copeland.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to waive further reading and adopt Resolution No. 2017-09-6228 adopting a Debt Management Policy.

City Attorney read the title of Resolution No. 2017-09-6228:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA ADOPTING A DEBT MANAGEMENT POLICY

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CONSENT CALENDAR

- a. Approval of Agreement with City of Long Beach for Use of Reclaimed Water to Irrigate Reservoir and View Parks

Summary: City Council will consider entering into an agreement with the City of Long Beach setting the terms for delivery of reclaimed water to Reservoir and View Parks.

Recommendation: Authorize the City Manager to execute an agreement with the City of Long Beach in a form approved by the City Attorney.

b. Amendment to Contract Services Agreement with Jon David Cicchetti, Landscape Architect for View Park Phase 2 Design Services

Summary: City Council will consider amending the Contract Services Agreement with Jon David Cicchetti, Landscape Architect, to provide construction document development, opinion of probable costs, and construction administration for Phase Two of the View Park project.

Recommendation: Authorize the City Manager to amend the Contract Services Agreement with Jon David Cicchetti, Landscape Architect, to provide construction document development, opinion of probable costs, and construction administration for Phase Two of the View Park project in the amount of \$59,300, in a form approved by the City Attorney.

c. Resolution Declaring Final Acceptance of the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120

Summary: Corner Keystone Construction Corporation has completed the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Corner Keystone Construction Corporation.

Recommendation: Waive further reading and adopt Resolution No. 2017-09-6229 declaring work to be completed in conformance with the plans and specifications for the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120 in the City of Signal Hill, in accordance with the contract entered into between Corner Keystone Construction Corporation and the City of Signal Hill.

d. Amendment to the Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant (CDBG) Program for Fiscal Years 2015-2018

Summary: The City Council will consider amending the Cooperation Agreement with the Los Angeles Urban County Community Development Block Grant (CDBG) program to amend language related to the sale, trade, or transfer of CDBG funds.

Recommendation: Authorize the Mayor to execute Amendment Number 1 to the Cooperation Agreement between the City of Signal Hill and the County of Los Angeles.

e. Warrant Register Dated September 12, 2017

Summary: The Warrant Register is a listing of all general checks issued since the

prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated September 12, 2017.

f. Minutes of the Following Meeting

Regular Meeting of August 22, 2017.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to approve Consent Calendar items (a), (b), (d) through (f).

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. Resolution Declaring Final Acceptance of the Painting of Exterior Landscaping Walls and Wrought Iron Fencing at California Crown Project, No. 120

Mayor Wilson recused himself from the Council Chamber at 10:42 p.m. as he resides in Landscape and Lighting Maintenance District No. 1.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar item (c).

The following vote resulted:

AYES: VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER FORESTER
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: MAYOR WILSON

Mayor Wilson returned to the Council Chamber at 10:43 p.m.

COUNCIL AGENDA--NEW BUSINESS

Council Member Forester announced that he and City Treasurer will be attending the League of California Cities Annual Conference & Expo on September 13-15, 2017; announced the Transgender Guide in the Workplace that he and City Treasurer worked on; and commented about the high dosage flu shot for people 65 years and older.

Vice Mayor Hansen announced that she will be absent from the September 26, 2017 City Council Meeting.

Mayor Wilson announced the grand opening of Ten Mile Brewing Company on Saturday, September 16, 2017 at 11:30 a.m. and asked questions regarding auditing the Southern California Edison statements.

City Manager addressed the question posed by Mayor Wilson.

ADJOURNMENT

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting in honor of Watson Robert McDaniel's 100th birthday on September 9, 2017. The next regular meeting of the Signal Hill City Council will be held on Tuesday, September 26, 2017, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES: MAYOR WILSON
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER FORESTER
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WILSON adjourned the meeting at 10:47 p.m.

Edward H.J. Wilson
Mayor

Attest:

Keir Jones
City Clerk