



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
December 12, 2017**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on December 12, 2017.

**CALL TO ORDER – 7:05 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: NONE

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Sylvia Hopper, Signal Hill resident, thanked Signal Hill Historical Society, Friends of the Signal Hill Library, Signal Hill Police Foundation, Signal Hill Rotary and Rock the Vets for attending the non-profit Holiday Gala; and thanked everyone who attended the Senior Brown Bag Luncheon.

**ANNOUNCEMENTS**

Mayor Wilson invited Community Services Director to come forward.

Community Service Director announced the Transportation Workshop on Thursday, January 11 at 10:00 a.m. at the Library. Learn how to plan a trip on transit, read a bus schedule, and find discount fares and more. For more information, call (562) 989-7323.

## **PRESENTATION**

- a. Deputy City Manager presented an update on the Website Redesign project.

Mayor Wilson asked questions regarding updates and modifications to the website; and social media feature.

Deputy City Manager addressed the questions posed by Mayor Wilson.

Council Member Forester asked a question regarding website launch date.

Deputy City Manager addressed the question posed by Council Member Forester.

Council Member Woods and Council Member Copeland commented on the proposed website design.

Mayor Wilson commented on the adaptability of the proposed website.

Deputy City Manager noted the website update option in the contract.

Matt Simmons, a member of the audience, recommended adding a business directory to the website.

## **PUBLIC HEARING**

- a. Second Reading of an Ordinance Amendment Amending Title 15.08 Revising Regulations for the Fire Code

City Clerk read the form of notice.

City Manager presented the staff report.

Council Member Forester asked a question regarding adoption timeline of the Fire Code.

Community Development Director addressed the question posed by Council Member Forester.

Mayor Wilson opened the public hearing at 7:26 p.m.

Mayor Wilson invited members of the public to come forward and speak in favor of or opposition to the ordinance amendment.

There was no public comment.

Mayor Wilson closed the public hearing at 7:27 p.m.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to waive further reading and adopt Ordinance No. 2017-11-1496, amending Title 15.08 repealing the 2013 California Fire Code and replacing it with the 2017 County of Los Angeles Fire Code by adopting by reference the 2016 California Fire Code and portions of the 2015 International Fire Code.

City Attorney read the title of Ordinance No. 2017-11-1496:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING TITLE 15.08 REPEALING THE 2013 CALIFORNIA FIRE CODE AND REPLACING IT WITH THE 2017 COUNTY OF LOS ANGELES FIRE CODE BY ADOPTING BY REFERENCE THE 2016 CALIFORNIA FIRE CODE AND PORTIONS OF THE 2015 INTERNATIONAL FIRE CODE

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

## **CITY MANAGER REPORTS**

### a. City Council Reorganization

City Manager presented the staff report.

Council Member Forester made a statement in favor of City Council reorganization.

Mayor Wilson invited the public to comment on the agenda item.

Mayor Wilson read the following into record:

Email from Chris Wilson, Signal Hill resident, in opposition of City Council reorganization;

Email from Sharon Bergeron, Signal Hill resident, in favor of City Council reorganization;

Email from Andrea Webster, Signal Hill resident, in opposition of City Council reorganization; and

Letter from Catherine McCurdy, Signal Hill resident, in opposition of City Council reorganization.

Mayor Wilson asked the public to limit their comments to no more than 3 minutes.

Mercy Chung, Signal Hill resident, spoke in opposition of City Council reorganization.

A member from the audience spoke in opposition of City Council reorganization.

R. L. Hartshorn, Signal Hill resident, spoke neither in support nor opposition of City Council reorganization and asked Mayor Wilson for his comment.

Carmen Brooks, Signal Hill resident, spoke in opposition of City Council reorganization.

A Signal Hill resident spoke in opposition of City Council reorganization and asked Mayor Wilson a question regarding his position as Mayor.

A Signal Hill resident spoke in opposition of City Council reorganization.

Ronald Jennings, Signal Hill resident, spoke in opposition of City Council reorganization.

Gregory Sanders, Long Beach resident, spoke in opposition of City Council reorganization.

Ludlow Creary, Mayor Wilson's attorney, made a comment.

Robin Perry, local attorney, spoke in opposition of City Council reorganization.

Tom Benson, Signal Hill resident, spoke in favor of City Council reorganization.

Gary Dudley, Signal Hill resident, spoke in favor of City Council reorganization.

Lou Wilder, City of Long Beach employee, spoke in opposition of City Council reorganization.

Mayor Wilson addressed the question posed by a Signal Hill resident earlier, spoke of his responsibilities as Mayor, commented briefly on the reported incident, and spoke in opposition of City Council reorganization.

Council Member Forester commented on the reported incident.

Council Member Woods thanked the audience for their comments, commented on the values and standards of the mayoral position, and spoke in support of City Council reorganization.

Council Member Copeland commented on the audience support for Mayor Wilson and spoke in opposition of City Council reorganization.

Vice Mayor Hansen commented on criminal justice procedures and expectations of all Council Members; and spoke in opposition of City Council reorganization.

Mayor Wilson apologized for any embarrassment or hardship that the recently reported incident may have caused.

Council Member Forester withdrew his motion for City Council reorganization.

Council Member Forester and Vice Mayor Hansen both stated the desire to bring back the motion if charges are filed.

Mayor Wilson asked if there is any motion for City Council reorganization from the City Council.

There was no motion for City Council reorganization.

Mayor Wilson declared that the City Council will not be reorganizing.

Mayor Wilson thanked the audience for attending the meeting.

b. Contract Extension for Crossing Guard Services

City Manager introduced Police Chief who presented the staff report.

Vice Mayor Hansen asked questions regarding crossing guards for Signal Hill Elementary.

Police Chief addressed the questions posed by Vice Mayor Hansen.

Council Member Woods asked questions regarding crossing guards for pre-school children.

Police Chief and City Manager addressed the questions posed by Council Member Woods.

Council Member Forester asked a question regarding the budget for the crossing guard services.

Police Chief addressed the question posed by Council Member Forester.

City Council and staff discussed crossing guard services and traffic concerns at Signal Hill Elementary due to the opening of the Zinnia housing development across the street.

Mayor Wilson invited the public to comment on the agenda item.

Mercy Chung, Signal Hill resident, asked questions regarding crossing guard services and traffic concerns at Browning High School.

Police Chief addressed the questions posed by Ms. Chung.

Council Member Woods and Mayor Wilson discussed potential traffic and safety issues with the temporary placement of Rogers Middle School students at Browning High School.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 1, extending the term by two years and including the service rate increase with All City Management Services Inc. to continue to provide crossing guard services, subject to City Attorney approval as to form.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

Vice Mayor Hansen assured Ms. Chung that traffic concerns at Browning High School have been communicated to Long Beach Unified School District.

c. Transition of the City's 457(B) and 401(A) Record-Keeping Platforms and Agreement for 457(B) and 401(A) Plan Consultant and Investment Advisor Services

Deputy City Manager presented the staff report.

Council Member Forester asked questions regarding the transition of record-keeping platform.

Deputy City Manager addressed the questions posed by Council Member

Forester.

Mayor Wilson asked questions regarding the contract with SFG Retirement Plan Consulting, LLC and Voya's options and interest rates.

Deputy City Manager and Mark Shuster, representative from SFG Retirement Plan Consulting, LLC, addressed the questions posed by Mayor Wilson.

Council Member Forester asked a question regarding retirement annuity.

Mr. Shuster addressed the question posed by Council Member Forester.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to authorize the transition of the current ICMA-RC 457(B) and 401(A) plans to Voya effective April 1, 2018; authorize the City Manager to execute the necessary agreements in regards to the transition; and authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and SFG Retirement Plan Consulting, LLC as the plan consultant, investment advisor and co-fiduciary of the City's 457(B) and 401(A) plans in a form approved by the City Attorney.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

d. Amend Cooperative Agreement with City of Long Beach for the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility

City Manager introduced Public Works Director who presented the staff report.

Council Member Forester asked questions regarding the cost of the amendment and funding for the project.

Public Works Director and City Manager addressed the questions posed by

Council Member Forester.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute an amendment to the existing cooperative agreement between City of Signal Hill and City of Long Beach for construction of the Los Cerritos Channel Sub-Basin 4 Stormwater Capture Facility Project, which will increase the reimbursement amount to COLB from \$50,000 to \$350,000 for additional City of Long Beach administrative costs, in a form approved by the City Attorney.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

**CHAIR WILSON CALLED THE CITY COUNCIL AS SUCCESSOR AGENCY TO ORDER**

PRESENT:       CHAIR WILSON  
                  VICE CHAIR HANSEN  
                  MEMBER COPELAND  
                  MEMBER FORESTER  
                  MEMBER WOODS

ABSENT:        NONE

e. Resolution Adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings (Manual)

City Manager/Chief Administrative Officer presented the staff report.

Council Member/Member Copeland asked questions regarding the content, authority, update, and timeline of the manual.

City Attorney/Agency Counsel and Vice Mayor/Vice Chair Hansen addressed the



question posed by Council Member/Member Copeland.

Vice Mayor/Vice Chair Hansen asked questions regarding the censure process and adding an independent investigation clause to the Manual.

City Attorney/Agency Counsel addressed the questions posed by Vice Mayor/Vice Chair Hansen.

City Council/Successor Agency asked questions regarding the Code of Conduct section in the Manual.

City Attorney/Agency Counsel addressed the questions posed by City Council/Successor Agency.

Mayor/Chair Wilson invited the public to comment on the agenda item.

There was no public comment.

Vice Mayor/Vice Chair Hansen and City Attorney/Agency Counsel discussed the Decorum of the Public sections in the Manual.

It was moved by COUNCIL MEMBER/MEMBER FORESTER and seconded by COUNCIL MEMBER/MEMBER WOODS to waive further reading and adopt Resolution No. 2017-12-6245 of the City Council and the City Council as Successor Agency adopting a Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings.

City Attorney/Agency Counsel read the title of Resolution No. 2017-12-6245:

A JOINT RESOLUTION OF THE CITY COUNCIL AND CITY COUNCIL AS SUCCESSOR AGENCY OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING A MANUAL OF PROCEDURAL GUIDELINES FOR THE CONDUCT OF CITY COUNCIL AND CONSTITUENT BODY/COMMISSION MEETINGS

The following vote resulted:

AYES:       MAYOR/CHAIR WILSON  
              VICE MAYOR/VICE CHAIR HANSEN  
              COUNCIL MEMBER/MEMBER COPELAND  
              COUNCIL MEMBER/MEMBER FORESTER  
              COUNCIL MEMBER/MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

## **CHAIR WILSON RECESSED THE CITY COUNCIL AS SUCCESSOR AGENCY**

### **CONSENT CALENDAR**

a. **Resolution Declaring Final Acceptance of the Willow Street Improvements Et Al. Project, No. 115**

**Summary:** Hardy & Harper, Inc. has completed the Willow Street Improvements Et Al. Project, No. 115, to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by Hardy & Harper, Inc.

**Recommendation:** Waive further reading and adopt Resolution No. 2017-12-6246 declaring work to be completed in conformance with the plans and specifications for the Willow Street Improvements Et Al. Project, No. 115 in the City of Signal Hill, in accordance with the Contract entered into between Hardy & Harper, Inc. and the City of Signal Hill.

b. **Resolution Declaring Final Acceptance of the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635**

**Summary:** J.R. Filanc Construction Company, Inc. has completed the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635 to the satisfaction of the Public Works Department. Staff is recommending final acceptance of the work performed by J.R. Filanc Construction Company, Inc.

**Recommendation:** Waive further reading and adopt Resolution No. 2017-12-6247 declaring work to be completed in conformance with the plans and specifications for the Well No. 9 Advanced Wellhead Treatment Plant Project, No. 635 in the City of Signal Hill, in accordance with the contract entered into between J.R. Filanc Construction Company, Inc. and the City of Signal Hill.

c. **Resolution Granting a Utility Easement to the Southern California Edison Company**

**Summary:** The City Council will consider granting a utility easement to Southern California Edison for the purpose of constructing an underground electrical and communication system within the Signal Hill Library development.

**Recommendations:** 1. Waive further reading and adopt Resolution No. 2017-12-6248 granting an easement to the Southern California Edison Company for the purpose of providing an easement and right-of-way for underground electrical supply and communication systems. 2. Approve and execute the Southern California Edison Grant of Easement.

d. Contract Award for CivicRec, a Hosted Recreation Management Software System with CivicPlus

Summary: The City Council will consider authorizing the City Manager to enter into a contract with CivicPlus to provide CivicRec, a hosted recreation program and facility reservation management software system.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement with CivicPlus as the sole source supplier to provide a hosted recreation management software system, in a form approved by the City Attorney.

e. Contract Amendment with Platinum Consulting Group to Provide Financial Staffing Services

Summary: The City Council will consider approving a contract amendment with Platinum Consulting Group to extend the terms and increase the compensation for the provision of financial staffing services.

Recommendation: Authorize the City Manager to execute Amendment No. 3 of the Contract Services Agreement with Platinum Consulting Group to provide temporary financial staffing services from December 12, 2017 through October 9, 2018 in a form approved by the City Attorney.

f. Warrant Register Dated December 12, 2017

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated December 12, 2017.

g. Minutes of the Following Meetings

Regular Meetings of November 14, 2017 and November 28, 2017.

Recommendation: Approve.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods wished everyone happy holidays.

Council Member Forester reported on his attendance at the League of California Cities Leaders Workshop Program November 29 – December 1, 2017 and the International LGBTQ Leaders Conference December 6 – 9, 2017.

Council Member Forester commented on a committee he has been appointed to that will look at the Clear Water Bond Act.

Council Member Copeland commented on the non-profit Holiday Gala he attended and asked the public to support the non-profit groups.

Vice Mayor Hansen asked a question regarding scheduling a meeting for the award of contract for the Library construction project.

City Manager addressed the question posed by Vice Mayor Hansen.

Mayor Wilson asked a question regarding the request to install a left turn signal at E. Hill Street and Redondo Avenue and E. 20<sup>th</sup> Street and Redondo Avenue; and commented on an article on the fiber optic expansion in the City of Long Beach.

City Manager addressed the question posed by Mayor Wilson.

Mayor Wilson wished everyone happy and safe holidays.

### **ADJOURNMENT**

Mayor Wilson read a proclamation for Brother Kerry R. Williams.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting in memory of Tina Lee, longtime

Signal Hill business owner, and Brother Kerry R. Williams, fraternity brother to Mayor Wilson. The next regular meeting of the Signal Hill City Council will be held on Tuesday, January 9, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER COPELAND  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    NONE

ABSTAIN:   NONE

MAYOR WILSON adjourned the meeting at 9:52 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk