



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**

March 13, 2018

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on March 13, 2018.

**CALL TO ORDER – 7:05 P.M.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER COPELAND (EXCUSED ABSENCE)

**PLEDGE OF ALLEGIANCE**

Members of Camp Fire USA introduced themselves and led the audience in the Pledge of Allegiance with Mayor Wilson.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Ahmed Dmini, Signal Hill resident, voiced his concern regarding parking spaces as a tenant.

Sylvia Hopper, representative from Friends of the Signal Hill Library (FOSHL) and Signal Hill Historical Society (SHHS), spoke about the two organizations and the Library Design Committee.

Vice Mayor Hansen made clarifications on the Library Design Committee members.

**ANNOUNCEMENTS**

Mayor Wilson made the following announcements:

California Public Utilities Commission is holding a Public Participation Hearing on Southern California Edison's rate request on Monday, March 19 at 2:00 p.m. and

City Council Meeting Minutes

March 13, 2018

Page 1 of 9

7:00 p.m. at 4801 Airport Plaza Drive, Long Beach. Call (562) 989-7305 for more information and additional public hearing dates and locations.

Grand Opening of Signal Hill Dog Park on Saturday, March 17 from 2:00 p.m. to 4:00 p.m. Call (562) 989-7330 for more information.

Mayor's Reception on Tuesday, March 27 starting at 8:00 p.m. at the Alpert Jewish Community Center. Public is invited to attend.

Spring Fest on Saturday, March 31 from 10:00 a.m. to 1:00 p.m. at Signal Hill Park. A wristband can be purchased in advance for \$3 or \$4 on the day of the event. Call (562) 989-7330 for more information.

Eco-Rapid Transit Line/West Santa Ana Branch Workshops on Tuesday, March 13 from 6:00 p.m. to 8:00 p.m. at Albert O. Little Community Center in Artesia; Saturday, March 17 from 10:00 a.m. to 12:00 p.m. at Bell Community Center in Bell; and Monday, March 19 from 6:00 p.m. to 8:00 p.m. at Barbara J. Riley Community Center in Downey. Visit [www.metro.net](http://www.metro.net) for more information.

34<sup>th</sup> Annual Spring Luncheon and Awards Presentation hosted by National Council of Negro Women on Saturday, April 14 at 4101 E. Willow Street. Call (562) 209-3995 or (562) 426-8666 for more information and tickets.

Planned Closure of Commerce Refuse-To Energy Facility on June 30, 2018, which helped divert over three million tons of waste from landfills, produced enough electricity to supply 10,000 homes and recycled over 20,000 tons of metal.

## **PRESENTATIONS**

Mayor Wilson requested an item be added to present a proclamation in recognition of Women's History Month.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to add the presentation.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        COUNCIL MEMBER COPELAND

ABSTAIN:       NONE

Mayor Wilson presented a proclamation to Vice Mayor Hansen and Deputy City Manager in recognition of “March is Women’s History Month”.

Vice Mayor Hansen thanked Mayor Wilson for adding the proclamation to the agenda and shared her appreciation and thoughts on Women’s History Month.

- a. Mayor Wilson presented a proclamation to Camp Fire USA Long Beach in recognition of Camp Fire USA’s 108<sup>th</sup> Birthday.

A member of Camp Fire USA Long Beach thanked the City Council and spoke about the Camp Fire program.

- b. Mayor Wilson presented a proclamation to Lisa Harris, Representative for the American Red Cross in recognition of “March is Red Cross Month”.

Ms. Harris thanked the City Council, spoke about the services American Red Cross offers, and urged the public to prepare for emergencies.

Council Member Forester commented on the presentations that Council Member Woods’ made on the 21 Weeks to Prepare Program last year.

## **CITY MANAGER REPORTS**

- a. Mid-Year 2017-2018 Budget Review

City Manager introduced Finance Director who presented the staff report.

Mayor Wilson, Council Member Forester, and Finance Director discussed property tax revenue.

Council Member Forester commented on the Water Department’s revenues and expenses.

Mayor Wilson asked questions regarding anticipated seasonal expenses.

Finance Director addressed the questions posed by Mayor Wilson.

Council Member Woods asked questions regarding the Water Department, Operating, and Capital Improvement expenses.

Finance Director and City Manager addressed the questions posed by Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

Maria Harris, Signal Hill resident, asked questions regarding reallocation of accounts, and several revenue and expenditure items in the staff report.

Finance Director addressed the questions posed by Ms. Harris.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to receive and file the report.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     COUNCIL MEMBER COPELAND

ABSTAIN:    NONE

b. Contract Services Agreements for City Engineer, City Traffic Engineer, Survey, and Geotechnical Services

City Manager introduced Public Works Director who presented the staff report.

Mayor Wilson asked questions regarding the bidding process.

Public Works Director addressed the questions posed by Mayor Wilson.

Mayor Wilson invited the public to comment on the agenda item.

Richard Mahar with KDM Meridian, Mike Spira with Albus-Keefe & Associates, Inc., Steve Badum with AndersonPenna Partners, Inc., and Bill Zimmerman with W.G. Zimmerman Engineering, Inc. thanked City Council and looks forward to continuing their services for the City.

Mayor Wilson thanked the representatives of each firm for coming to the meeting.

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a three-year Contract Services Agreement with AndersonPenna Partners, Inc. to provide City Engineer services, for a not-to-exceed amount of \$100,000 annually, through March 15, 2021, in a form approved by the City Attorney; authorize the City Manager to enter into a three-year Contract Services Agreement with W.G. Zimmerman Engineering, Inc. for City Traffic Engineering services, for a not-to-exceed amount of \$100,000 annually, through March 15, 2021, in a form approved by the City Attorney; authorize the City Manager to enter into a three-year Contract Services Agreement with KDM Meridian for as-needed City

Surveyor services, for a not-to-exceed amount of \$20,000 annually, through March 15, 2021, in a form approved by the City Attorney, and authorize the City Manager to enter into a three-year Contract Services Agreement with Albus-Keefe & Associates, Inc. for as-needed geotechnical services, for a not-to-exceed amount of \$20,000 annually, through March 15, 2021, in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER FORESTER  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     COUNCIL MEMBER COPELAND

ABSTAIN:    NONE

c. Change Order No. 1 for Catch Basin Capture Device Purchase and Installation

City Manager introduced Public Works Director who presented the staff report.

Council Member Forester asked questions regarding cleaning of the catch basin.

Public Works Director and City Manager addressed the questions posed by Council Member Forester.

Mayor Wilson asked questions regarding the budget for this project.

Public Works Director addressed the questions posed by Mayor Wilson.

Council Member Woods asked questions regarding the pipe screens and MS4 compliance.

Public Works Director and City Manager addressed the questions posed by Council Member Woods.

Vice Mayor Hansen asked questions regarding the purchase and installation of these additional pipe screens.

Public Works Director and Council Member Forester addressed the questions posed by Vice Mayor Hansen.

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to authorize issuance of Change Order No. 1 with G2 Construction, Inc. for the purchase and installation of an additional 64 catch basin connector pipe screens in the amount of \$67,657 and establish a project contingency of 10% (\$6,765) for a not-to-exceed total of \$74,422; and approve a budget adjustment transferring \$74,422 from Stormwater Catch Basin Inserts (Account 400-40-897, Project No. 90.16008), to the Los Cerritos/LA River Catch Basin Inserts (Account 400-40-897, Project No. 90.18008).

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        COUNCIL MEMBER COPELAND

ABSTAIN:       NONE

d. Annual Review of Properties with a Conditional Use Permit (CUP)

City Manager introduced Community Development Director who presented the staff report.

Council Member Forester asked questions regarding Signal Hill Petroleum's (SHP) other drill sites.

Community Development Director and City Manager addressed the questions posed by Council Member Forester.

Council Member Woods and Council Member Forester asked questions regarding Food-4-Less site maintenance.

Community Development Director addressed the questions posed by Council Member Woods and Council Member Forester.

Council Member Woods asked questions regarding 99 Cents Store, Auto Center related businesses with a CUP, White Coin-Op Laundromat CUP, and Wireless Communication Facilities CUP.

Community Development Director addressed the questions posed by Council Member Woods.

Mayor Wilson invited the public to comment on the agenda item.

Debra Russell, Vice President of Community Relations and Real Estate Operations at SHP, commented on SHP's existing CUP and the Heritage Square project.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to receive and file the report.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        COUNCIL MEMBER COPELAND

ABSTAIN:       NONE

e. Annual Review of Institutional Permits

City Manager introduced Community Development Director who presented the staff report.

City Council discussed the Zinnia apartments.

Council Member Woods commended staff for verifying business licenses for the annual review of CUPs (previous agenda item).

Mayor Wilson invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER FORESTER and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2018-03-6258 approving the annual institutional permits for Courtyard Care Center, Las Brisas Child Care Center and Cole Vocational Services.

City Attorney read the title of Resolution No. 2018-03-6258:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR COURTYARD CARE CENTER, LAS BRISAS CHILD CARE CENTER AND COLE VOCATIONAL SERVICES

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

### **CONSENT CALENDAR**

a. Warrant Register Dated March 13, 2018

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated March 13, 2018.

b. Minutes of the Following Meeting

Regular Meeting of February 27, 2018.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER FORESTER to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR HANSEN  
COUNCIL MEMBER FORESTER  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER COPELAND

ABSTAIN: NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods asked questions regarding FOSHL.



Community Services Director addressed the questions posed by Council Member Woods.

Council Member Forester commented on the Safe Clean Water Program.

Vice Mayor Hansen responded to comments Ms. Hopper made during public business from the floor and requested City Manager write a letter to SHHS.

Mayor Wilson reported on his attendance at the Southern California Association of Government (SCAG) Regional Council meeting, Gateway Cities Council of Governments (COG) Board of Directors and Executive Committee meeting, and Los Angeles County Mayors Meeting; and reported that he will be honored at Pacific Coast University's Cinco De Mayo event on May 5<sup>th</sup>.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, March 27, 2018, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:           MAYOR WILSON  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER FORESTER  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        COUNCIL MEMBER COPELAND

ABSTAIN:       NONE

MAYOR WILSON adjourned the meeting at 9:07 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Keir Jones  
City Clerk