



**MINUTES OF AN ADJOURNED REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
May 31, 2018**

An Adjourned Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on May 31, 2018.

**CALL TO ORDER – 6:05 P.M.**

**ROLL CALL**

PRESENT: MAYOR HANSEN  
VICE MAYOR FORESTER  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

**PLEDGE OF ALLEGIANCE**

Mayor Hansen led the audience in the Pledge of Allegiance.

Mayor Hansen expressed appreciation for everyone in attendance at the Budget Study Session.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

**BUDGET STUDY SESSION**

The preliminary Two-Year Budget for Fiscal Years (FY) 2018-2020 was presented for City Council's review and discussion.

a. Department Program Budgets

City Manager provided an overview on the format of the Budget Study Session

and on key elements contributing to the budget projections.

Mayor Hansen asked a question regarding the user fees.

City Manager addressed the question posed by Mayor Hansen.

Council Member Wilson asked a question regarding property taxes.

City Manager addressed the question posed by Council Member Wilson.

City Manager introduced Finance Director and Deputy Finance Director who presented the financial forecast.

Finance Director recognized staff for their time spent compiling the preliminary Two-Year Budget.

City Council asked questions regarding public access to the budget workshop packet; increase in worker's compensation expenditure; water rates; accuracy of revenue and expenditure projections; and revenue diversification.

Finance Director, Deputy Finance Director, and City Manager addressed the questions posed by City Council.

Each department presented their FY 2017-2018 accomplishments and FY 2018-2020 work plan to the City Council.

City Manager, Deputy City Manager, and Economic Development Manager presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Administration Department.

City Council discussed and asked questions regarding City Council meeting budget.

City Manager addressed the questions posed by City Council.

Vice Mayor Forester asked questions regarding the part-time position in the Administrative Department and legislative bills; and commented on the Safe Clean Water Program and SCA 20.

Deputy City Manager addressed the questions posed by Vice Mayor Forester.

Mayor Hansen asked a question regarding the Grinder-Lund-Walker property.

Economic Development Manager addressed the question posed by Mayor Hansen.

Vice Mayor Forester and Economic Development Manager commented on workforce housing development.

Council Member Copeland asked for clarification on Civil Service Commission meeting budget.

Deputy City Manager noted that the meeting budget will be corrected prior to budget adoption.

Mayor Hansen invited the public to comment on Administration Department budget.

Maria Harris, Signal Hill resident, asked a question regarding City Council meeting budget.

City Manager and Mayor Hansen addressed the question posed by Ms. Harris.

Carmen Brooks, Planning Commissioner, complimented the redesigned City Views newsletter and asked a question regarding an e-newsletter.

Mayor Hansen, Deputy City Manager, and City Manager addressed the question posed by Commissioner Brooks.

Finance Director presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Finance Department.

Council Member Wilson asked a question regarding City's technology infrastructure.

City Manager addressed the question posed by Council Member Wilson.

Mayor Hansen invited the public to comment on Finance Department budget.

There was no public comment.

Community Development Director and Senior Planner presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Community Development Department.

City Council asked questions regarding oil operations; staff training budget; department staffing; and solar panels for Mother's Market.

Community Development Director, City Manager, and Deputy City Manager addressed the questions posed by City Council.

Mayor Hansen invited the public to comment on Community Development Department budget.

There was no public comment.

Council Member Wilson and Mayor Hansen asked questions regarding Finance, Administration, and Police Departments staffing.

Finance Director, City Manager, and Police Chief addressed the questions posed by Council Member Wilson and Mayor Hansen.

Police Chief presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Police Department.

Council Member Woods asked a question regarding Emergency Operations Center Coordinator position.

Police Chief addressed the question posed by Council Member Woods.

Mayor Hansen invited the public to comment on Police Department budget.

Commissioner Brooks asked a question regarding funding for DUI checkpoints as related to legalization of marijuana.

Police Chief addressed the question posed by Commissioner Brooks.

Tom Barnes, Signal Hill business owner, asked questions regarding traffic accidents at the intersection of Temple Avenue and E. Willow Street.

Police Chief and City Manager addressed the questions posed by Mr. Barnes.

**MAYOR HANSEN ANNOUNCED A TEN-MINUTE RECESS AT 7:50 P.M.**

**RECONVENE BUDGET SESSION AT 8:02 P.M.**

Community Services Director thanked staff for the support and presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Community Services Department.

Mayor Hansen asked a question regarding Movies in the Park schedule.

Community Services Director addressed the question posed by Mayor Hansen.

Vice Mayor Forester asked a question regarding the temporary library.

Community Services Director addressed the question posed by Vice Mayor

Forester.

City Clerk asked a question regarding the increase in contract services budget.

Community Services Director addressed the question posed by City Clerk.

Mayor Hansen invited the public to comment on Community Services Department budget.

Ms. Harris asked a question regarding the playground resurfacing project at Calbrisas Park.

Community Services Director addressed the question posed by Ms. Harris.

Public Works Director presented the FY 2017-2018 accomplishments and FY 2018-2020 work plan for the Public Works Department.

b. Capital Improvement Program

Public Works Director presented the proposed Capital Improvement Program (CIP).

City Council asked questions regarding funding for CIP projects; HOA partnership for trail restoration; CIP projects; and lane striping on E. Hill Street.

Public Works Director, City Manager, and Deputy Public Works Director addressed the questions posed by City Council.

Mayor Hansen invited the public to comment on the CIP.

Ms. Harris commented on landscape maintenance needed in certain areas of the City.

c. User Fees

Deputy City Manager presented a follow-up on User Fees based on the input received from City Council at the May 1, 2018 User Fee Study Workshop.

City Council, Deputy City Manager, and City Manager discussed the administration fees for Community Development and Public Works Departments and City Council provided staff with direction.

City Council, Deputy City Manager, and Community Development Director discussed Community Development Department planning, building, and oil field services fees and City Council provided staff with direction.

City Council, Deputy City Manager, City Manager, and City Clerk discussed Public Works Department right of way and water services fees and City Council provided staff with direction.

Council Member Woods requested staff explain the user fees ballot initiative.

Deputy City Manager provided details regarding the user fees ballot initiative.

City Council made closing remarks and thanked staff for putting together the Budget Study Workshop.

## **ADJOURNMENT**

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, June 13, 2017 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:           MAYOR HANSEN  
                  VICE MAYOR FORESTER  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

MAYOR HANSEN adjourned the meeting at 9:09 p.m.

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Tina L. Hansen  
Mayor

Attest:

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Keir Jones  
City Clerk