



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
August 13, 2019

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are streamed live on our website at www.cityofsignalhill.org, and are televised at 7:00 am, 2:00 pm, and 7:00 pm daily on Charter Spectrum Channel 3, and Frontier FiOS Channel 38.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and available at each meeting. The agenda and related reports are also available for review online and at the City Clerk's office and the Signal Hill Community Center on the Friday afternoon prior to the Council meeting. Agenda and staff reports are also available at our website at www.cityofsignalhill.org.

During the meeting, the City Manager presents agenda items for Council consideration. The public is allowed to address the council on all agenda items. The Mayor may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the council on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. You are encouraged (but not required) to complete a speaker card prior to the item being considered, and give the card to a City staff member. The cards are provided at the rear of the Council Chamber. Please direct your comments or questions to the Mayor.

City Council Members are compensated \$667.44 per month. City Clerk and City Treasurer are compensated \$405 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR WOODS
VICE MAYOR COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) CLOSED SESSION

a. A closed session will be held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2799 Walnut Avenue.

b. A closed session will be held pursuant to Government Code Section 54957, pertaining to public employee appointment; title of position: City Manager.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATION

a. Representatives from Los Angeles County Registrar-Recorder/County Clerk will make a presentation on the Voting Solutions for All People (VSAP) project and the future of elections in Los Angeles County.

(12) PUBLIC HEARING

a. A Conditional Use Permit to Operate an Adult Day Care Facility at 695 E. 27th Street

Summary: The applicant, Karen Nixon as authorized agent for Dungarvin California, LLC, is seeking City Council approval of Conditional Use Permit 19-01

to operate a day care facility for adults with intellectual and developmental disabilities at 695 E. 27th Street in the Commercial General (CG) zoning district.

Recommendation: Waive further reading and adopt a resolution approving Conditional Use Permit 19-01, a request to operate an adult day care facility at 695 E. 27th Street in the Commercial General (CG) zoning district.

(13) CITY MANAGER REPORTS

a. Workshop – Cannabis Regulation

Summary: Community meetings to provide information on the current regulatory environment related to the legal cannabis industry were held in May and June. The City Council will continue sharing the information collected by the Proposition 64 Subcommittee through a community workshop.

Recommendations: 1. Receive and file the presentation and collect public comment. 2. Direct the City Manager to complete a community survey and financial analysis.

b. Resolution Establishing the Special Assignments of Administrative Sergeant and Homeless Liaison Officer Within the Police Department

Summary: Based on a recent assessment of the organizational structure of the Police Department in relation to current community policing needs, staff is recommending the following personnel changes:

- Remove one Police Officer position (with associated cost savings);
- Reclassify one existing Police Officer position to a Sergeant position; and
- Establish two new special assignments – Police Administrative Sergeant and Police Homeless Liaison Officer.

The Administrative Sergeant special assignment would provide an enhanced career ladder to support internal succession planning within the Police Department. The Homeless Liaison Officer special assignment would centralize duties related to homelessness issues, providing a single, dedicated point-of-contact.

Recommendations: 1. Authorize staff to update the Fiscal Year 2019-20 Personnel Summary to decrease the number of Police Officer positions by two, add the position of Administrative Sergeant, and decrease the overall number of Police Department positions by one. 2. Approve a side letter amending “Section 3 - Special Assignments” of the existing Memorandum of Understanding (MOU) by and between the City of Signal Hill and the Signal Hill Police Officers Association to include the two new special assignments, with said letter to be memorialized in the MOU during the next update. 3. Waive further reading and adopt a resolution establishing special assignments of Police Administrative

Sergeant and Police Homeless Liaison Officer, and amending Resolution No. 2019-06-6326 to include the special assignment pay salary ranges in the city-wide pay schedule.

c. Resolution Authorizing Abatement of Nuisances and Cost Recovery at 3309 Lemon Avenue

Summary: The Signal Hill Municipal Code (Chapter 8.12 Nuisances) allows for the abatement of nuisances where appropriate and necessary as well as the collection of abatement costs. The subject single-family residential property has had large amounts of trash and debris in the front, side, and rear yards for more than one year. The property owner has failed to satisfactorily comply with multiple Notice and Orders, and now appears to have abandoned the property.

Recommendation: Waive further reading and adopt a resolution authorizing the abatement of nuisances and cost recovery for 3309 Lemon Avenue.

d. Lease Agreement with Long Beach Eurocars, LLC for Properties Located at 2690 Cherry Avenue and 2689 St. Louis Avenue

Summary: The City Council will consider entering into a lease with Long Beach Eurocars, LLC dba Mercedes-Benz of Long Beach for property located at 2690 Cherry Avenue and 2689 St. Louis Avenue. These properties will be used as auto storage while the dealership undergoes renovations.

Recommendation: Authorize the City Manager to enter into a Lease Agreement for properties located at 2690 Cherry Avenue and 2689 St. Louis Avenue between the City of Signal Hill and Long Beach Eurocars, LLC in a form approved by the City Attorney.

e. Formation of Subcommittee to Review Water Rate Analysis

Summary: The City's water rates are based on the cost of providing water service to the community. Factors impacting the cost of service include the cost of operations and maintenance, debt service, capital improvements, and maintaining water-related fund reserves. Projected performance of the water enterprise fund is reviewed annually as part of the City's budget development process while special analyses are commissioned every few years to evaluate water rates and ensure anticipated costs are covered by projected revenues. A preliminary analysis of current costs is being finalized and staff is recommending the formation of a subcommittee to review the analysis and develop recommendations for any necessary water rate adjustments. Staff is recommending two members of the City Council be appointed to serve on the subcommittee.

Recommendation: Appoint two members of the City Council to serve on a subcommittee to review the preliminary financial analysis performed on the cost

to provide water service and develop recommendations for any necessary water rate adjustments.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member or member of the audience for discussion.

a. Resolution Amending Conflict of Interest Code

Summary: Government Code Section 87300 et. seq. requires local governments to review their conflict of interest code to determine its accuracy or make amendments. It is necessary to amend the City's Conflict of Interest Code to remove the Oversight Board and update the schedule of designated employees.

Recommendation: Waive further reading and adopt a resolution amending Resolution No. 2017-09-6230, amending the Conflict of Interest Code for the City of Signal Hill.

b. Authorize Solicitation of a Request for Proposals to Provide Contract Professional Staffing and Plan Check Services

Summary: The City Council will consider authorizing staff to issue a Request for Proposals (RFP) to retain one additional firm for the provision of contract professional staffing for the Building and Oil Field Services Divisions of the Community Development Department and building plan check services. Retention of an additional firm will provide the City with additional flexibility in the delivery of these services to maintain the City's high level of customer service.

Recommendation: Authorize the Community Development Director to issue the RFP.

c. Contract Services Agreement with Resilient Communications, Inc. for Citywide Voice/Data System Upgrade Services

Summary: The City Council will consider entering into a Contract Services Agreement with Resilient Communications, Inc. to provide citywide voice/data system upgrade services. The City currently contracts with Resilient Communications, Inc. for support and maintenance of the existing citywide Cisco voice system.

Recommendation: Authorize the City Manager to enter into a Contract Services Agreement between the City of Signal Hill and Resilient Communications, Inc. for citywide voice/data system upgrade services, in the amount of \$65,358, in a form approved by the City Attorney.

d. Warrant Register Dated August 13, 2019

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 13, 2019.

e. Minutes of the Following Meeting

Regular Meeting of July 23, 2019.

Recommendation: Approve.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
VICE MAYOR COPELAND
MAYOR WOODS

(16) ADJOURNMENT

Tonight's meeting will be adjourned in memory of long time Signal Hill resident Marjorie Gromme. The next regular meeting of the Signal Hill City Council will be held on Tuesday, August 27, 2019, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by 1) writing to the City Council or the City Manager, or 2) completing an Agenda Item Request Form available from the City Clerk. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. Agendas are mailed to those who provide self-addressed, stamped envelopes to the City Clerk's office. The agenda and related agenda items are available on our website at www.cityofsignalhill.org.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.