



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
August 27, 2019**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on August 27, 2019.

**CALL TO ORDER – 6:02 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER JONES

ABSENT: COUNCIL MEMBER HANSEN (EXCUSED ABSENCE)  
COUNCIL MEMBER WILSON

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54957, pertaining to public employee appointment; title of position: City Manager.
- b. A closed session was held pursuant to Government Code Section 54957.6(a) to discuss labor negotiations with the Signal Hill Employees' Association.
- c. A closed session was held pursuant to Government Code Section 54956.9(d)(4), potential litigation in an undisclosed matter.
- d. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, regarding real property located at 2799 Walnut Avenue.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

Council Member Wilson entered closed session at 6:07 p.m.

## **RECONVENE REGULAR MEETING AT 7:08 P.M.**

### **PLEDGE OF ALLEGIANCE**

Mayor Woods led the audience in the Pledge of Allegiance.

### **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Item (a) was not discussed. Item (b) was discussed and directions given to the negotiation team. Item (c) was discussed, status report given, and City Council unanimously requested staff to move forward with the action. Item (d) was discussed, status report given, and directions given to the negotiation team.

### **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no new public business from the floor.

### **ANNOUNCEMENTS**

Mayor Woods made the following announcements:

Friends of the Signal Hill Library Book Sale on Friday, September 20 from 12:00 p.m. to 4:00 p.m. at the Library. Call (562) 989-7323 for more information.

Hounds on the Hill on Saturday, September 21 from 11:00 a.m. to 2:00 p.m. at Signal Hill Park. Call (562) 989-7330 for more information.

### **PRESENTATION**

- a. Community Services Director presented a video of the Library Grand Opening event on August 10, 2019.

Mayor Woods and Community Services Director commented on the new Library.

- b. Community Services Director introduced Michelle Mowery, Mobility Officer with the City of Long Beach Public Works Department, who made a presentation on the upcoming Ranchos Walk 2019 on Saturday, September 28.

Council Member Wilson asked questions regarding the Ranchos Walk.

Ms. Mowery addressed the questions posed by Council Member Wilson.

Mayor Woods commented on the Ranchos Walk.

Mayor Woods invited Rajaa Hammoud, Long Beach resident, who was not

present during public business from the floor to come forward.

Ms. Hammoud addressed the City Council and commented on a traffic ticket.

Mayor Woods thanked Ms. Hammoud for her comments.

## **PUBLIC HEARING**

### a. Resolution Amending the Uniform Schedule of City Service Fees and Charges

City Clerk read the form of notice.

City Manager introduced Finance Director who presented the staff report.

Vice Mayor Copeland asked a question regarding the amendment.

Finance Director addressed the question posed by Vice Mayor Copeland.

Mayor Woods opened the public hearing at 7:33 p.m.

Mayor Woods invited the public to speak in favor of or in opposition to the resolution.

There was no public comment.

Mayor Woods closed the public hearing at 7:34 p.m.

Vice Mayor Copeland and Council Member Wilson commented and asked questions regarding the amendment.

Finance Director and Deputy City Manager addressed the questions posed by Council Member Wilson.

It was moved by VICE MAYOR COPELAND and seconded by COUNCIL MEMBER JONES to waive further reading and adopt Resolution No. 2019-08-6335 amending Resolution No. 2019-06-6323, amending the uniform schedule of fees.

City Attorney read the title of Resolution No. 2019-08-6335:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,  
CALIFORNIA, AMENDING RESOLUTION NO. 2019-06-6323, AMENDING THE  
UNIFORM SCHEDULE OF FEES

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

## **ORDINANCE**

### a. City Council, City Clerk, City Treasurer and Commission Stipends

Deputy City Manager presented the staff report.

Vice Mayor Copeland asked a question regarding Planning Commission stipends.

Deputy City Manager addressed the question posed by Vice Mayor Copeland.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to waive further reading and introduce Ordinance No. 2019-08-1508 adjusting compensation for City Council Members in accordance with State law; and waive further reading and introduce Ordinance No. 2019-08-1509 adjusting compensation for City Clerk and City Treasurer in accordance with State law.

City Attorney read the title of Ordinance No. 2019-08-1508:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADJUSTING COMPENSATION FOR CITY COUNCIL MEMBERS IN ACCORDANCE WITH STATE LAW

City Attorney read the title of Ordinance No. 2019-08-1509:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADJUSTING COMPENSATION FOR CITY CLERK AND CITY TREASURER IN ACCORDANCE WITH STATE LAW

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to waive further reading and adopt Resolution No. 2019-08-6336 amending Resolution No. 2016-06-6177 establishing compensation amounts for the Civil Service Commission, Parks and Recreation Commission, and Planning Commission.

City Attorney read the title of Resolution No. 2019-08-6336:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2016-06-6177 ESTABLISHING COMPENSATION AMOUNTS FOR THE CIVIL SERVICE COMMISSION, PARKS AND RECREATION COMMISSION, AND PLANNING COMMISSION

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

## **CITY MANAGER REPORTS**

- a. Resolution Adopting a City-Wide Pay Schedule
- b. Resolution Establishing Salary Adjustments for Management Personnel

City Manager introduced Human Resources Manager who presented staff

reports (a) and (b).

Vice Mayor Copeland and Council Member Wilson asked questions regarding the City-wide pay schedule and cost of living adjustments.

Human Resources Manager addressed the questions posed by Vice Mayor Copeland and Council Member Wilson.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR COPELAND to waive further reading and adopt Resolution No. 2019-08-6334 amending Resolution No. 2019-08-6331, approving and adopting a City-wide pay schedule as required by the California Public Employees' Retirement System (CalPERS); and waive further reading and adopt Resolution No. 2019-08-6337 amending Resolution No. 2019-06-6327, revising management salary ranges to update the salary for management personnel to correspond with changes to the Signal Hill Employees' Association Memorandum of Understanding.

City Attorney read the title of Resolution No. 2019-08-6334:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2019-08-6331, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

City Attorney read the title of Resolution No. 2019-08-6337:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2019-06-6327, REVISING MANAGEMENT SALARY RANGES TO UPDATE THE SALARY FOR MANAGEMENT PERSONNEL TO CORRESPOND WITH CHANGES TO THE SIGNAL HILL EMPLOYEES' ASSOCIATION MEMORANDUM OF UNDERSTANDING

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR COPELAND  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     COUNCIL MEMBER HANSEN

ABSTAIN:    NONE

c. Resolution Adopting the Signal Hill Public Records Act Policy

Deputy City Manager provided an overview of the staff report and introduced Assistant City Attorney who presented the staff report.

Vice Mayor Copeland asked a question regarding the Public Records Act Policy (Policy).

Assistant City Attorney addressed the question posed by Vice Mayor Copeland.

City Attorney commented on electronic communications.

Vice Mayor Copeland asked a question regarding distribution of the Policy.

City Attorney addressed the question posed by Vice Mayor Copeland.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

Mayor Woods, City Attorney, Council Member Wilson commented on electronic communications.

City Clerk asked questions regarding electronic communications.

City Attorney and Mayor Woods addressed the questions posed by City Clerk.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR COPELAND to waive further reading and adopt Resolution No. 2019-08-6338 approving the Signal Hill Public Records Act Policy.

City Attorney read the title of Resolution No. 2019-08-6338:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,  
CALIFORNIA, APPROVING THE SIGNAL HILL PUBLIC RECORDS ACT  
POLICY

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR COPELAND  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:       COUNCIL MEMBER HANSEN

ABSTAIN:      NONE

**CONSENT CALENDAR**

- a. Amendment No. 1 to Contract Services Agreement with Telecom Law Firm, P.C. for Wireless and Wired Telecommunication Legal Services

Summary: The City Council will consider Amendment No. 1 to the Contract Services Agreement with Telecom Law Firm, P.C. to provide the City with legal services specifically for wireless and wired telecommunication services.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with Telecom Law Firm, P.C. to extend the term for an additional three years to provide wireless and wired telecommunication legal services, in a form approved by the City Attorney.

- b. Authorize Solicitation of a Request for Proposals to Provide Contract Services to Conduct a Community Survey

Summary: The City Council will consider authorizing staff to issue a Request for Proposals (RFP) to conduct a community survey. The purpose of the survey is to assess the community's attitudes (both residents and businesses) toward cannabis regulation in Signal Hill and appropriate tax levels as well as other options to diversify and grow the City's revenue base.

Recommendation: Authorize the Deputy City Manager to issue the RFP.



c. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

d. Warrant Register Dated August 27, 2019

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated August 27, 2019.

e. Minutes of the Following Meeting

Regular Meeting of August 13, 2019.

Recommendation: Approve.

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR COPELAND  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        COUNCIL MEMBER HANSEN

ABSTAIN:       NONE

**COUNCIL AGENDA--NEW BUSINESS**

Vice Mayor Copeland commented on the first day of school.

Council Member Wilson asked staff to provide details on an upcoming City event.

Community Services Director announced a Blues Concert on Friday, August 30 from 6:00 p.m. to 8:00 p.m. at the Library Signal Point Terrace.

**ADJOURNMENT**

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, September 10, 2019, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR COPELAND  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:    COUNCIL MEMBER HANSEN

ABSTAIN:   NONE

MAYOR WOODS adjourned the meeting at 8:09 p.m.

---

LORI Y. WOODS  
MAYOR

Attest:

---

CARMEN R. BROOKS  
CITY CLERK