



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**

October 22, 2019

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on October 22, 2019.

**CALL TO ORDER – 6:04 P.M.**

**ROLL CALL**

PRESENT: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

ABSENT: COUNCIL MEMBER WILSON

**CLOSED SESSION**

City Attorney requested to add a closed session item for discussion subsequent to the posting of the agenda.

- c. A closed session will be held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *HNL Properties, LLC v. City of Signal Hill, et al.*, Los Angeles County Superior Court Case No. 18STCV01292.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER JONES to add closed session item (c).

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: COUNCIL MEMBER WILSON

ABSTAIN: NONE

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(4), potential litigation in three undisclosed matters.
- b. A closed session was held pursuant to Government Code Section 54957 pertaining to public employee appointment; title of position: Deputy City Manager.
- c. A closed session was held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *HNL Properties, LLC v. City of Signal Hill, et al.*, Los Angeles County Superior Court Case No. 18STCV01292.

### **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

### **RECESS TO CLOSED SESSION AT 6:06 P.M.**

Council Member Wilson entered closed session at 6:06 p.m.

### **RECONVENE REGULAR MEETING AT 7:06 P.M.**

### **PLEDGE OF ALLEGIANCE**

Mayor Woods invited City Manager to lead the audience in the Pledge of Allegiance. City Manager led the audience in the Pledge of Allegiance.

### **CLOSED SESSION REPORT**

City Attorney reported on closed session items. Status reports were given and no reportable action was taken.

### **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

### **ANNOUNCEMENTS**

Mayor Woods made the following announcements:

Halloween Carnival on Saturday, October 26 from 2:00 p.m. to 5:00 p.m. at Signal Hill Park. Pre-sale wristbands are \$4 and wristbands purchased the day of the event are \$5. Volunteers ages 13 and up are needed. Call (562) 989-7330 for more information.

Water Rates Workshop on Monday, October 28 starting at 6:00 p.m. in the Council Chamber. Call Sara Russo at (562) 989-7355 for more information.

Books into Movies Series every last Monday of the month from 5:00 p.m. to 7:00 p.m. at the Library Community Room, with October 28 featuring *Jurassic Park* (PG-13). Visit the Library or call (562) 989-7323 to register.

Participate in Bricks on the Hill and Signal Hill Dog Park Brick Program. Call (562) 989-7330 or visit the City website for more information.

EDCO Fall Bulky Item Clean-Up Week from November 4 to November 8. Single family residences can set out bulky items at the curb for collection on their regularly scheduled collection day or bring the items to EDCO's transfer station at 2755 California Avenue. Residents in multi-family complexes should call EDCO at (562) 597-0608 no later than November 1 to schedule a pick-up. Visit [www.edcodisposal.com](http://www.edcodisposal.com) for more information.

Try out the new voter experience at a Demo Center showcasing Los Angeles County's new ballot marking devices from November 4 to November 23, Monday, Tuesday, and Thursday from 12:00 p.m. to 7:45 p.m. and Wednesday, Friday, and Saturday from 10:00 a.m. to 4:45 p.m. in the Library Community Room.

## **PRESENTATIONS**

- a. Christi Wilkins, Executive Director of Dramatic Results at 3310 Lime Avenue, promoted her business as part of the Small Business Spotlight.

Mayor Woods presented a Certificate of Appreciation to Ms. Wilkins.

Ms. Wilkins thanked City Council and spoke about her business.

- b. Mayor Woods asked the retiring City Manager Charlie Honeycutt to come forward and presented him with a proclamation.

City Manager commented on his tenure with the City and expressed his gratitude towards City Council and the community for their support.

City Council recognized the City Manager for his achievements and leadership, expressed their appreciation, and congratulated him on his retirement.

City Manager thanked the City Attorney for his mentorship, thanked his family for their support, and complimented future City Manager Hannah Shin-Heydorn and the management team.

City Attorney recognized City Manager's achievements.

## **CITY MANAGER REPORTS**

- a. Contract Services Agreement with True North Research, Inc. for Professional Services to Conduct a Community Survey

City Manager introduced Economic Development Manager who presented the staff report, and introduced Tim McLarney, President of True North Research, Inc.

City Council asked questions regarding the community survey.

Mr. McLarney, Economic Development Manager, and Deputy City Manager addressed the questions posed by City Council.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR COPELAND and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to enter into a Contract Services Agreement with True North Research, Inc. to conduct a community survey, in a form approved by the City Attorney; and approve a budget adjustment appropriating \$27,350 from the Economic Development Reserve Account (122).

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR COPELAND  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

b. Amendment No. 2 to Contract Services Agreement with MCM Management Co. for Project Management Services Relating to the Los Cerritos Channel Sub-Basin 4 Stormwater Infiltration Project No. 111

City Manager introduced Public Works Director who presented the staff report.

Council Member Wilson and Mayor Woods asked questions regarding the project funding.

Public Works Director addressed the questions posed by Council Member Wilson and Mayor Woods.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER HANSEN to authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement with MCM Management Co. to provide continued project management services relating to the Los Cerritos Channel Sub-basin 4 Stormwater Infiltration Project No. 111. Amendment No. 2 authorizes the City Manager to extend the term of the contract through June 30, 2020 and increases the compensation in the amount of \$190,000, for a new total not-to-exceed contract amount of \$1,209,410.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR COPELAND  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

c. Contract Services Agreements with Interwest Consulting Group, TRB+Associates, and 4Leaf Inc. for Professional Staffing and Plan Check Services

City Manager introduced Planning Manager who presented the staff report.

Mayor invited the representatives of each firm to come forward.

Paul Armstrong with TRB+Associates, Gil Petris and Roger Peterson with Interwest Consulting Group, and Marcus Johnson with 4Leaf Inc. came forward and introduced themselves to the Council.

Mayor Woods thanked the representatives for making themselves available to attend the City Council meeting.

Vice Mayor Copeland and Council Member Jones asked questions regarding the Contract Services Agreements.

Planning Manager addressed the questions posed by Vice Mayor Copeland and Council Member Jones.

Mr. Petris congratulated the City Manager on his retirement.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to authorize the City Manager to enter into Contract Services Agreements for professional staffing services with Interwest Consulting Group, TRB+Associates, and 4Leaf Inc., each for a four-year term, in a form approved by the City Attorney. Total combined expenditures of the contracts shall not exceed \$200,000 annually.

The following vote resulted:

AYES:           MAYOR WOODS  
                  VICE MAYOR COPELAND  
                  COUNCIL MEMBER HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

d. Purchase of Replacement Vehicles

City Manager introduced Public Works Director who presented the staff report.

City Council asked questions regarding the purchase of replacement vehicles.

Public Works Director, Police Chief, and City Manager addressed the questions posed by City Council.

Mayor Woods invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to authorize the Vehicle and Equipment Services Division to purchase the following five vehicles through National Auto Fleet Group under Master Vehicle Contract No. 120716: two 2020 Police Ford Explorer Interceptors, Toyota Highlander LE Plus, Honda Odyssey Van, and Ford F-150 Pickup Truck; approve an appropriation of \$12,000 from the unappropriated Vehicle

Replacement Fund to cover unanticipated vehicle purchase price increases; and approve an appropriation to upgrade the police vehicles with six-cylinder Eco-Boost engines to improve fuel efficiency at an estimated cost of \$5,000 per vehicle or total cost of \$10,000.

The following vote resulted:

AYES:       MAYOR WOODS  
              VICE MAYOR COPELAND  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

## **CONSENT CALENDAR**

### a. Schedule of Investments

Summary: The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency of the former Signal Hill Redevelopment Agency as of the date shown on the report.

Recommendation: Receive and file.

### b. Warrant Register Dated October 22, 2019

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated October 22, 2019.

### c. Minutes of the Following Meeting

Regular Meeting of October 8, 2019.

Recommendation: Approve.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Jones and Mayor Woods reported on their attendance at the League of California Cities Annual Conference on October 16-18, 2019.

Council Member Wilson thanked the Signal Hill Police Foundation and City staff for a successful Golf Tournament Fundraising Event on October 21, 2019, and wished everyone a Happy Halloween.

City Council recognized Finance Director's leadership of the Finance Department and wished him the best in his future endeavors.

Vice Mayor Copeland commented on the Mayor's Clean-Up on October 12, 2019.

Mayor Woods reported on her attendance at the Signal Hill Historical Society Quarter Mania on October 20 and the Mayor's Clean-Up on October 12, 2019.

Planning Manager commented on the Mayor's Clean-Up.

Mayor Woods commented on a community meeting on coyotes.

Council Member Wilson commented on the Golf Tournament.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, November 12, 2019, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:



AYES: MAYOR WOODS  
VICE MAYOR COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR WOODS adjourned the meeting at 8:40 p.m.

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LORI Y. WOODS  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK