



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL**

April 14, 2020

A Regular Meeting of the Signal Hill City Council was held via video/teleconference on April 14, 2020 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

**CALL TO ORDER – 6:01 P.M.**

**ROLL CALL**

PRESENT: MAYOR COPELAND  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: VICE MAYOR HANSEN

**CLOSED SESSION**

- a. A closed session was held pursuant to Government Code Section 54956.9(d)(1), existing litigation, regarding *City of Signal Hill, et al v. Central Basin Municipal Water District, et al*, Los Angeles County Superior Court Case No. 19STCP03882.
- b. A closed session was held pursuant to Government Code Section 54957(a), on matters posing a threat to the security of public buildings, the security of essential public services, or the public's right of access to public services or public facilities as related to the COVID-19 outbreak and the Governor's declaration of a State of Emergency.
- c. A closed session was held pursuant to Government Code Section 54956.8, real property negotiations, regarding real properties located at 3100 California Avenue, 2690, 2998 Cherry Avenue, 1400, 2100, 2300 E. Spring Street, and 2689 St. Louis Avenue.

**PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**RECESS TO CLOSED SESSION AT 6:04 P.M.**

Vice Mayor Hansen entered closed session at 6:15 p.m.

**RECONVENE REGULAR MEETING AT 7:12 P.M.**

Mayor Copeland announced tonight's meeting will be conducted virtually and asked City Manager to provide meeting participation options.

City Manager provided meeting participation options.

**ROLL CALL**

PRESENT: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

ABSENT: NONE

**PLEDGE OF ALLEGIANCE**

Mayor Copeland led the audience in the Pledge of Allegiance.

**MAYOR'S ANNOUNCEMENT**

Mayor Copeland announced he will call upon Council Members, staff, and members of the public one-by-one for questions or comments and a roll call vote will be conducted for each agenda item for transparency and clarity.

**CLOSED SESSION REPORT**

City Attorney reported on closed session items. Status reports were given and no reportable action was taken for items (a) and (b); and City Council directed staff to obtain more information and no reportable action was taken for item (c).

**CITY MANAGER COMMENTED ON PUBLIC COMMENT PROCEDURE**

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

**PRESENTATIONS**

- a. Mayor Copeland presented a proclamation recognizing April as DMV/Donate Life California Month.
- b. City Manager made a presentation about COVID-19-related community updates.

Mayor Copeland requested the presentation be posted on the City website.

Council Member Wilson asked a question regarding COVID-19.

City Manager addressed the question posed by Council Member Wilson.

## **CITY MANAGER REPORTS**

City Manager requested to add City Manager Report item (f) to the agenda subsequent to the posting of the agenda.

f. Closure of Non-Essential Businesses Mandated by Safer at Home Order for Control of COVID-19

Summary: On March 24, 2020, the City Council ratified a proclamation of the existence of a local emergency in Signal Hill in response to the COVID-19 public health crisis. Governor Gavin Newsom issued an initial Proclamation on March 4, and subsequently both the Governor and the Los Angeles County Department of Public Health (LACDPH) issued “stay at home” orders to all residents except those in defined “Essential Businesses.” On April 10, 2020, LACDPH issued a revised Order of the Health Officer (Order). The Order complies with the Governor’s Executive Order N-33-20 wherein the State Public Health Officer ordered all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of the federal critical infrastructure sectors. The Order continues to prohibit all indoor and outdoor public and private gatherings and events, and requires all businesses to cease in-person operations and remain closed to the public, unless the business is defined as an essential business. To comply with both the County and State orders and in support of the City Council’s proclamation of a local emergency related to the COVID-19 pandemic, staff recommends the immediate closure of non-essential operations and businesses sponsored by the City.

Recommendation: Waive further reading and adopt a resolution acknowledging the Los Angeles County Department of Public Health Order of the Health Officer issued on April 10, 2020 prohibiting all indoor and outdoor public and private gatherings and events and requiring all non-essential businesses to cease in-person operations and close immediately to the public.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER JONES to add Item (f).

The following vote resulted:

AYES:           MAYOR COPELAND  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

a. Planning Commissioner Interviews and Appointment

City Manager presented the staff report and stated that candidate Triphina Moore withdrew her application.

Mayor Copeland commented on the interview and appointment process.

City Council, City Attorney, and City Manager discussed the appointment process and the recruitment.

Mayor Copeland invited Perica Bell to speak.

Ms. Bell addressed the City Council and spoke about herself.

City Council asked Ms. Bell questions about her qualifications and objectives for the position of Planning Commissioner.

Ms. Bell addressed the questions posed by City Council.

Mayor Copeland invited Jewel Cowart to speak.

Ms. Cowart addressed the City Council and spoke about herself.

City Council asked Ms. Cowart questions about her qualifications and objectives for the position of Planning Commissioner.

Ms. Cowart addressed the questions posed by City Council.

Mayor Copeland invited Melissa Kiser to speak.

Deputy City Manager announced that Ms. Kiser had lost connection to the videoconference.

Mayor Copeland invited Armando Lopez to speak.

Mr. Lopez addressed the City Council and spoke about himself.

City Council asked Mr. Lopez questions about his qualifications and objectives for the position of Planning Commissioner.

Mr. Lopez addressed the questions posed by City Council.

Mayor Copeland invited Randy Shipp to speak.

Mr. Shipp addressed the City Council and spoke about himself.

City Council asked Mr. Shipp questions about his qualifications and objectives for the position of Planning Commissioner.

Mr. Shipp addressed the questions posed by City Council.

City Council asked about candidate Melissa Kiser.

Deputy City Manager stated Ms. Kiser would not be able to participate in the interview tonight.

City Council and City Attorney discussed the appointment process.

Mayor Copeland declared nominations open for Planning Commissioner seat.

Council Member Wilson nominated Perica Bell.

Council Member Jones nominated Armando Lopez.

City Attorney commented on the nominations.

Council Member Woods nominated Perica Bell and Armando Lopez.

City Attorney and Vice Mayor Hansen commented on the nominations.

Council Member Woods retracted her earlier nominations and nominated Perica Bell.

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to close the nominations.

Mayor Copeland declared nominations closed.

City Council and City Attorney discussed the recruitment and appointment process.

City Clerk conducted a roll call vote for nominees Perica Bell and Armando Lopez.

The following vote resulted:

MAYOR COPELAND – PERICA BELL  
VICE MAYOR HANSEN – PERICA BELL  
COUNCIL MEMBER JONES – PERICA BELL  
COUNCIL MEMBER WILSON – PERICA BELL  
COUNCIL MEMBER WOODS – PERICA BELL

Perica Bell was appointed Planning Commissioner with term expiring May 31, 2023.

City Council, City Attorney, and City Manager discussed the Planning Commission vacancy (with term expiring May 31, 2021) created by appointing Perica Bell to the longer term.

City Council directed staff to notice a 10-day open recruitment to fill one unexpired Planning Commission vacancy with a term expiring May 31, 2021 and agendize the interviews and appointment at the May 12, 2020 City Council meeting.

City Council thanked the candidates who participated in the interviews tonight.

b. Council Appointments to Various Organizations

City Manager presented the staff report.

City Council discussed and confirmed the various appointments.

City Council, City Manager, and City Attorney discussed the Spring Street Corridor Joint Powers Authority.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2020-04-6560 (as amended) amending Resolution No. 2019-04-6316, confirming the appointment of delegates and alternates as official representatives of the City.

City Attorney read the title of Resolution No. 2020-04-6560 (as amended), entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2019-04-6316, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    NONE

ABSTAIN:   NONE

c. Contract Services Agreement with Tetra Tech for Well No. 8 Replacement Project – Preparation of Plans and Specifications

City Manager introduced Public Works Director who presented the staff report. Public Works Director noted that Desi Alvarez with MCM Management Inc. and Steve Tedesco with Tetra Tech are available to answer any questions.

Council Member Wilson and Council Member Jones asked questions regarding the contract.

Public Works Director addressed the questions posed by Council Member Wilson and Council Member Jones.

Mayor Copeland invited the public to comment on the agenda item.

Mr. Tedesco thanked City Council for considering the contract and commented on the question posed by Council Member Jones.

Council Member Woods asked questions regarding the project.

Public Works Director addressed the questions posed by Council Member Woods.

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a Contract Services Agreement with Tetra Tech for professional services related to the

preparation of plans and specifications for the Well No. 8 Replacement Project, for a term of 565 calendar days and a not-to-exceed contract amount of \$450,000, in a form approved by the City Attorney.

The following vote resulted:

AYES:           MAYOR COPELAND  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

d. Public Works Agreement with California Professional Engineering, Inc. for Traffic Signal Modification Project, Junipero Avenue at Pacific Coast Highway (Project No. 90.19002)

City Manager introduced Public Works Director who presented the staff report.

Council Member Woods asked questions regarding the project.

Public Works Director addressed the questions posed by Council Member Woods.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

City Council commented on the project.

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into a Public Works Agreement with California Professional Engineering, Inc. for construction of the Traffic Signal Modification Project, Junipero Avenue at Pacific Coast Highway (Project No. 90.19002), for a term of 90 working days and a not-to-exceed contract amount of \$43,407, in a form approved by the City Attorney; and authorize the Project Manager to increase the compensation by up to ten percent (10%) of the contract sum for a new not-to-exceed contingency amount of \$4,341, and an increase in the term of up to one hundred eighty (180) days.



The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. Amendment No. 2 to Contract Services Agreement for Custodial Maintenance Services with Golden Touch Cleaning

City Manager presented the staff report.

Council Member Woods asked a question regarding the contract amendment.

City Manager addressed the question posed by Council Member Woods.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute Amendment No. 2 to the Contract Services Agreement between the City and Golden Touch Cleaning for custodial maintenance services, in a form approved by the City Attorney. The amendment increases the annual contract amount by \$38,580 for custodial maintenance of the Library.

The following vote resulted:

AYES: MAYOR COPELAND  
VICE MAYOR HANSEN  
COUNCIL MEMBER JONES  
COUNCIL MEMBER WILSON  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

f. Closure of Non-Essential Businesses Mandated by Safer at Home Order for Control of COVID-19

City Manager presented the staff report.

City Council asked questions and discussed the closure of the Day Laborer Center.

City Manager and City Attorney addressed the questions posed by City Council.

Mayor Copeland invited the public to comment on the agenda item.

There was no public comment.

City Council, City Manager, and City Attorney further discussed the closure of the Day Laborer Center.

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to waive further reading and adopt Resolution No. 2020-04-6561 acknowledging the Los Angeles Department of Public Health Order of the Health Officer issued on April 10, 2020 prohibiting all indoor and outdoor public and private gatherings and events and requiring all non-essential businesses to cease in-person operations and close immediately to the public; and directed staff regarding signage at the Day Laborer Center.

City Attorney read the title of Resolution No. 2020-04-6561, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ACKNOWLEDGING THE LOS ANGELES DEPARTMENT OF PUBLIC HEALTH ORDER OF THE HEALTH OFFICER ISSUED ON APRIL 10, 2020 PROHIBITING ALL INDOOR AND OUTDOOR PUBLIC AND PRIVATE GATHERINGS AND EVENTS AND REQUIRING ALL NON-ESSENTIAL BUSINESSES TO CEASE IN-PERSON OPERATIONS AND CLOSE IMMEDIATELY TO THE PUBLIC

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

Vice Mayor Hansen asked a question regarding the closure of the Day Laborer Center.

City Attorney and City Manager addressed the question posed by Vice Mayor Hansen.

## **CONSENT CALENDAR**

a. Amendment No. 1 to Contract Services Agreement with CR&R Incorporated for Street Sweeping Services

Summary: The Public Works Department supplements its maintenance operations by utilizing a contractor to provide street sweeping services. The City Council will consider Amendment No. 1 to the Contract Services Agreement awarded to CR&R Incorporated for street sweeping services, extending the term of the agreement for three additional years and increasing the compensation by the Consumer Price Index in years two and three of the contract.

Recommendation: Authorize the City Manager to execute Amendment No. 1 to the Contract Services Agreement with CR&R Incorporated to provide street sweeping services, in a form approved by the City Attorney, extending the services for a three-year term through April 24, 2023.

b. Warrant Register Dated April 14, 2020

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated April 14, 2020.

c. Minutes of the Following Meetings

Regular Meeting of March 24, 2020 and Special Meeting of April 2, 2020.

Recommendation: Approve.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES:           MAYOR COPELAND  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER JONES  
                  COUNCIL MEMBER WILSON  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods encouraged the public to follow the stay at home orders.

Council Member Wilson wished the Cambodian community a Happy New Year and reminded residents to complete their 2020 Census information.

Council Member Jones recognized the essential workers during the pandemic and commented on the Rock for Vets program recognizing healthcare workers.

Vice Mayor Hansen thanked the donors for contributions to the Brown Bag Program and requested staff provide clarification on non-essential travel to the public.

Mayor Copeland encouraged the public to follow the health orders and wished the City of Signal Hill a Happy 96<sup>th</sup> Birthday.

Council Member Wilson and Vice Mayor Hansen commented on non-essential travel.

Council Member Wilson and City Manager commented on the 2020 Census and deadline extended to October 31, 2020 due to COVID-19.

### **ADJOURNMENT**

It was moved by COUNCIL MEMBER WILSON and seconded by VICE MAYOR HANSEN to adjourn tonight's meeting in honor of retired Signal Hill Reserve Officer Bruce Wolfe. The next regular meeting of the Signal Hill City Council will be held on Tuesday, April 28, 2020, at 7:00 p.m. via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES:       MAYOR COPELAND  
              VICE MAYOR HANSEN  
              COUNCIL MEMBER JONES  
              COUNCIL MEMBER WILSON  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     NONE

ABSTAIN:    NONE

MAYOR COPELAND adjourned the meeting at 10:54 p.m.

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ROBERT D. COPELAND  
MAYOR

Attest:

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CARMEN R. BROOKS  
CITY CLERK