



**MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
July 1, 2014**

A Regular Meeting of the Signal Hill City Council was held in the Council Chamber of City Hall on July 1, 2014.

**CALL TO ORDER – 7:03 p.m.**

**ROLL CALL**

PRESENT: MAYOR WILSON  
VICE MAYOR FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

ABSENT: COUNCIL MEMBER NOLL

**PLEDGE OF ALLEGIANCE**

Mayor Wilson led the audience in the Pledge of Allegiance.

**PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

Maria Harris, Signal Hill resident addressed Council and asked for the number of applications received for the opening of City Clerk.

Interim City Clerk addressed the question posed by Ms. Harris.

Bill Yochum, Signal Hill resident addressed Council regarding negative actions and attitudes towards the city.

**PRESENTATIONS**

- a. Mayor Wilson announced the presentation of a proclamation to Emerson Fersch in recognition of his service as City Treasurer from 2003 to 2014 will be postponed to the July 15, 2014 City Council Meeting.
- b. Mayor Wilson presented a proclamation to the Community Services Department in recognition of July as Parks Make Life Better Month!®

Community Services Director thanked Mayor Wilson and announced Concerts in the Park begin on Wednesday, July 9, 2014 at Signal Hill Park.

- c. Mayor Wilson presented certificates of recognition to Judie Jacobus, recipient of the 2014 Woman of Distinction Award from Senator Ricardo Lara and the City of Signal Hill.

Ms. Jacobus thanked Mayor Wilson and encouraged everyone to get involved in the community and volunteer.

- d. Mayor Wilson presented certificates of recognition to Carol and George Apt, recipients of the 2014 Older American Award, from Congressman Alan Lowenthal, Los Angeles County Supervisor Don Knabe, and the City of Signal Hill.

Mr. and Mrs. Apt thanked Mayor Wilson, the American Red Cross, and Community Services Department.

- e. Mayor Wilson presented a certificate of recognition to Dyana Dulin, recipient of the 2014 Volunteer Merit Award from Congressman Alan Lowenthal and the City of Signal Hill.

Ms. Dulan thanked Mayor Wilson and the Community Services Department.

### **PUBLIC HEARING(S)**

- a. Public Hearing-Resolution Finding the City to be in Conformance with the Congestion Management Plan

Interim City Clerk read the form of notice.

City Manager introduced Public Works Management Analyst who presented the staff report.

Mayor Wilson opened the public hearing at 7:27 p.m.

Mayor Wilson invited anyone wishing to speak in favor of or in opposition to the Congestion Management Plan to please come forward.

There was no public comment.

Mayor Wilson closed the public hearing at 7:27 p.m.

It was moved by COUNCIL MEMBER HANSEN and seconded by VICE MAYOR FORESTER to waive further reading and adopt Resolution No. 2014-07-6088 finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report (LDR), in accordance with California Government Code Section 65089.

Assistant City Attorney read the title of Resolution No. 2014-07-6088:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT (LDR), IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR FORESTER  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    COUNCIL MEMBER NOLL

ABSTAIN:   NONE

**MAYOR WILSON INVITED DYANA DULIN TO COME FORWARD FOR ANOTHER PRESENTATION**

Dyana Dulin, owner of Dynamic Glass presented a glass plaque to the Signal Hill Police Department in honor of the city's 90<sup>th</sup> Anniversary.

Chief Langston accepted the plaque on behalf of the Signal Hill Police Department.

**CITY MANAGER REPORTS**

a. **FY 2014-2015 Agreement for Children's Health Services**

City Manager and Community Services Director presented the staff report and introduced Patty Nakazawa and Diane Nichols, representatives of Miller Children's and Women's Hospital and The Children's Clinic who thanked the City Council for their support.

Council Member Hansen and Vice Mayor Forester commented on the programs.

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to execute a Contract Services Agreement between the City and Miller Children's and Women's Hospital, in an amount not to exceed \$5,000, in a form approved by the City Attorney and authorize the City Manager to execute a Contract Services Agreement between the City and The Children's Clinic, "Serving Children and Their Families," in an amount not to exceed \$5,000, in a form approved by the City Attorney.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR FORESTER  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    COUNCIL MEMBER NOLL

ABSTAIN:   NONE

b. Resignation of City Treasurer

City Manager presented the staff report.

Vice Mayor Forester asked about the appointment process.

Assistant City Attorney explained the appointment process for City Treasurer.

Maria Harris, Signal Hill resident asked about the timeline related to the appointment process and a special election for City Treasurer.

Assistant City Attorney addressed the questions addressed by Ms. Harris.

Council Member Hansen clarified the gap period of sixty days with the Assistant City Attorney.

City Council discussed the position of City Treasurer and qualifications.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER HANSEN to appoint Administrative Services/Finance Director Terri Marsh as the Interim City Treasurer during the "gap" period, assumed to be from July 2, 2014 to August 31, 2014 and directed staff to conduct a recruitment for City Treasurer.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR FORESTER  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    COUNCIL MEMBER NOLL

ABSTAIN:   NONE

c. Award of Contract for Integrated Finance and Other Related Application Software with Yearly Maintenance and Support Services with Caselle Incorporated

City Manager introduced the Finance Director who presented the staff report.

Finance Director introduced Wade Walker, representative of Caselle Incorporated.

Vice Mayor Forester asked about a timeframe for installation and training employees.

Finance Director and Mr. Walker addressed the questions posed by Vice Mayor Forester.

Council Member Woods asked about the travel costs, the legalities of off-site storage, and the police department.

Assistant City Attorney and Finance Director addressed the questions posed by Council Member Woods.

Council Member Hansen asked about automatic payments.

Finance Director addressed the questions posed by Council Member Hansen.

Mayor Wilson asked about the classification of the program, technical support, future upgrades, customizing additional programming, potential system failures, ACH payments, and the conversion,

Mr. Walker and Finance Director addressed the questions posed by Mayor Wilson.

Maria Harris, Signal Hill resident asked about water customer disputes and penalties.

Finance Director addressed the question posed by Ms. Harris.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a Contract Services Agreement including a modification to include one year of financial history during the conversion, between City of Signal Hill and Caselle Inc., subject to City Attorney approval as to form.

The following vote resulted:

AYES: MAYOR WILSON  
VICE MAYOR FORESTER  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER NOLL

ABSTAIN: NONE

### **CONSENT CALENDAR**

a. Resolution Accepting Sewer Easements

Summary: County Sanitation District No. 29 of Los Angeles County (Sanitation District No. 29) owns and operates the sewer collection system in the City of Signal Hill. Sanitation District No. 29 informed staff that a total six (6) additional maintenance easements would be needed to provide adequate maintenance access to the sewer system. This resolution accepts these six (6) sewer easements for the purpose of accessing, operating, and maintaining sewer lines within private property.

Recommendation: Waive further reading and adopt Resolution No. 2014-07-6089 accepting sewer easements for the purpose of owning, operating, and maintaining the associated underlying sewer lines.

b. Resolution Granting an Easement to County Sanitation Districts of Los Angeles County for Access to Sewer Force Main for Construction, Operation, and Maintenance Purposes

Summary: The County Sanitation Districts of Los Angeles County (Sanitation District) will be constructing a new force main sewer line to service their sewer pump station located at the corner of Spring Street and Jones Place. This resolution will grant the Sanitation District a permanent easement through the City's Corporation Yard that will be required for the construction, operation, and maintenance for this new sewer line.

Recommendation: Waive further reading and adopt the resolution granting an easement to County Sanitation Districts of Los Angeles County for construction, operation, and maintenance upon land in the City of Signal Hill for a sewer force main.

c. FY 2014-2015 Contract Agreements for Proposition A Transportation Programs

Summary: Annually, the City receives Proposition A revenues to be utilized for transportation related programs. Agreements have been prepared for Long Beach Public Transportation Company to provide Fixed Route and Dial-A-Lift services, and Administrative Services Cooperative to provide Dial-A-Taxi services.

Recommendations: 1. Authorize the City Manager to execute an Agreement between the City and Long Beach Public Transportation Company (Long Beach Transit) in the amount of \$38,808 for Fixed Route Bus Subsidy, in a form approved by the City Attorney. 2. Authorize the City Manager to execute an Agreement between the City, Long Beach Yellow Cab Corporation and Long Beach Public Transportation Company in the amount of \$20,000 for Dial-A-Lift Subsidy, in a form approved by the City Attorney. 3. Authorize the City Manager to execute an Agreement between the City and Administrative Services Cooperative (ASC) in the amount of \$15,000 to provide Dial-A-Taxi services, in a form approved by the City Attorney. 4. Approve a budget adjustment for the Dial-A-Lift Subsidy program to meet the \$20,000 anticipated program cost.

d. Certification of Understanding with the Community Development Commission of Los Angeles Regarding CDBG Funds

Summary: The City Council will consider a request by the Community Development Commission to certify the City's understanding of a change in practice regarding the exchange of Community Development Block Grant Funds.

Recommendation: Authorize the Mayor to sign the Certificate of Understanding Concerning Prohibition of Exchange of CDBG Funds.

e. Warrant Register Dated July 1, 2014

Summary: The Warrant Register is a listing of all general checks issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation: Authorize payment of Warrant Register dated July 1, 2014.

f. Minutes of the Following Meeting(s)

Regular Meeting of June 17, 2014.

Recommendation: Approve.

City Manager requested item (b) be pulled from the Consent Calendar and agendaized for a future Council meeting.

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER HANSEN to approve Consent Calendar items (a) and (c) through (f) and agenda item (b) for the July 15, 2014 Council meeting.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR FORESTER  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:    COUNCIL MEMBER NOLL

ABSTAIN:   NONE

### **COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods reminded everyone Concerts in the Park begin on Wednesday, July 9 and the concert on Wednesday, July 23 is to celebrate the City's 90<sup>th</sup> Anniversary.

Vice Mayor Forester thanked outgoing Mayor Bob Foster of Long Beach for his service and welcomed incoming Mayor Robert Garcia who will be sworn in on July 15, 2014.

Mayor Wilson requested a proclamation for Long Beach Mayor Bob Foster.

Mayor Wilson reported on his trip to Sacramento last week to testify at the Senate hearing regarding AB 2493.

Mayor Wilson announced the Long Beach Department of Health and Human Services confirmed a skunk found on Thursday, June 26, 2014 in the 90815 area of Long Beach tested positive for rabies. Please do not touch sick or injured animals and report to (562) 570-7387.

Council Member Hansen invited Chief Langston to please come forward to discuss recent mail theft in the area.

Chief Langston cautioned residents regarding recent mail theft and advised not to leave packages in the mailbox or on the porch, and to report any suspicious activity to the Signal Hill Police Department at (562) 989-7200.

Mayor Wilson asked Chief Langston about the new high school under construction on Redondo Avenue and Hill Street.

Chief Langston and Deputy City Manager commented on the future security, operations, and enrollment of the new school.



Mayor Wilson announced EDCO Recycling and Transfer Facility will recycle used tires, household hazardous waste, and e-waste free of charge on Saturday, July 12<sup>th</sup> from 9:00 a.m. to 2:00 p.m. at 2755 California Avenue, Signal Hill. Please visit their website at [www.edcodisposal.com](http://www.edcodisposal.com) for additional information.

Mayor Wilson announced Concerts in the Park every Wednesday beginning July 9<sup>th</sup> through August 13<sup>th</sup> at Signal Hill Park at 6:30 p.m.

Mayor Wilson announced the Great Stuffed Animal Sleepover on Friday, July 25<sup>th</sup> at 6:30 p.m. at the Signal Hill Library. For additional information, please call (562) 989-7330.

Council Member Hansen commented on the event and invited Community Services Director to please come forward to confirm the date.

Community Services Director confirmed the date and time of the Great Stuffed Animal Sleepover is Friday, July 25<sup>th</sup> at 6:30 p.m.

Mayor Wilson announced Movies in the Park- *Free Birds* is on Monday, July 21<sup>st</sup> at 6:30 p.m. at Signal Hill Park. For additional information, please call (562) 989-7330.

Mayor Wilson announced tonight's meeting would be adjourned in memory of Brenda Kelly, Signal Hill resident.

Vice Mayor Forester spoke about his neighbor Brenda Kelly.

## **ADJOURNMENT**

It was moved by VICE MAYOR FORESTER and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting in memory of Brenda Kelly, Signal Hill resident. The next regular meeting of the City Council on Tuesday, July 15, 2014 at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:       MAYOR WILSON  
              VICE MAYOR FORESTER  
              COUNCIL MEMBER HANSEN  
              COUNCIL MEMBER WOODS

NOES:       NONE

ABSENT:     COUNCIL MEMBER NOLL

ABSTAIN:   NONE

MAYOR WILSON adjourned the meeting at 9:10 p.m.

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Edward H.J. Wilson  
Mayor

Attest:

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Rebecca Burleson  
Interim City Clerk