

USER FEE  
PUBLIC HEARING  
CITY OF SIGNAL HILL  
JUNE 26, 2018



# Fee Update Process

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- Data Gathering/User Fee Study/Cost Allocation Model
- User Fee Workshop
- Engagement
  - Questions and comments
  - Discussion and feedback
- Direction
- Public Hearing and Update



# Decreasing Fees



# Decreasing Fees

Department	Description	Current Fee	Decrease	New Fee
Community Development	Annual Tank Permit	\$350/tank	\$85	\$265/tank
Community Development	Single Story Additions to Existing Dwellings Less Than 500 square feet floor area	\$500 flat fee	\$140	\$360 flat fee



# New and Updated Fees



20 FT  
TELES  
USE YOUR  
FOR TELES  
FOCUS TELESCOPE  
PLACE CHARGE

# New and Updated Fees – Public Safety

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Fee Title	Fee
Call History List	\$13
Citation Sign Off	\$23
DMV Discovery Request	\$148
Immigration/Passport Clearance Letter	\$27

# New and Updated Fees – Community Development

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Fee Title	Fee
<b>OIL FIELD SERVICES</b>	
Issuance Fee	\$83/permit
Methane Site Testing & Mitigation Permit	\$535/site*
Well Abandonment Report Permit	\$401/well*
Well Discovery Permit	\$401/well*
Well Leak Testing & Observation Permit	\$535/well*

\*plus time and materials for consultants

# New and Updated Fees – Community Development

Fee Title	Fee
Building Reinspection Fee	\$133
Single story addition (less than 500 sq. feet)	\$360
Residential Inspections – 4 Units	\$535
Residential Inspections – 5-10 Units	\$669
Residential Inspections – more than 10 Units	\$1,339
Commercial and Industrial	
Compliance Plans (Trucking and Storage Yards)	\$808*
Signs	\$90
Outdoor Sales or Temporary Events	\$669
Minor Tenant Improvement	\$272

\*Plus time and materials for consultants



# New and Updated Fees – Community Development

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Fee Title	Fee
Miscellaneous	
Banner Sign	\$30
Business License Review for Zoning	\$90
Construction Time Limits 2 <sup>nd</sup> Extension Review	\$458*
Non-Traditional Use Review	\$214*
Off-site Plan Retrieval	\$107

\*plus time and materials for consultants and 20% administrative fee

# New and Updated Fees – Community Development

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## Building Permit and Plan Check Fees

<b>1. RESIDENTIAL:</b>	
<b><u>Valuation</u></b>	<b><u>Permit Fee</u></b>
Up to \$2,000	\$66.00
\$2,001 - \$25,000	0.9% of valuation
\$25,001 - \$50,000	0.8% of valuation
\$50,001 - \$75,000	0.75% of valuation
\$75,001 - \$100,000	0.7% of valuation
\$100,001 and up	0.68% of valuation
Permit Issuance Fee	\$66.00

# New and Updated Fees – Community Development

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## Building Permit and Plan Check Fees

<b>2. <u>NON-RESIDENTIAL:</u></b>	
<b><u>Valuation</u></b>	<b><u>Permit Fee</u></b>
Up to \$2,000	\$66.00
\$2,001 - \$25,000	0.9% of valuation
\$25,001 - \$50,000	0.9% of valuation
\$50,001 - \$100,000	0.85% of valuation
\$50,001 - \$75,000	0.8% of valuation
\$100,001 and up	0.75% of valuation
Permit Issuance Fee	\$183.00

# New and Updated Fees – Community Development

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Grading Permit Fees (Based on Volume of Materials Handled)

<b>Description</b>	<b>Amount</b>
1-50 cubic yards	\$334.00



# New and Updated Fees – Community Development

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## Electrical Code Permit Fees

<b>Description</b>	<b>Amount</b>
4. <u>Temporary Power</u> (job site)	
a. First or main power distribution pole	\$267.00
b. Additional poles (same system) for distributions	\$33.00 each

# New and Updated Fees – Public Works

Fee Title	Fee
Water	
Annual Backflow Administration	Actual Cost*
Temporary Water Meter Install	\$458
Water Meter Installation	
Up to 1-inch with Meter	\$7,124 + \$100/LF
Up to 2-inch with Meter (>1")	\$7,304 + \$114/LF

\*includes time and materials for consultants

# New and Updated Fees – Public Works

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Fee Title	Fee
Public Works	
Commercial Curb	\$527
Encroachment Permit	Actual Cost*
Excavation	Actual Cost*
	Actual Cost*
Public Works Inspection Fees (standard)	
Public Works Inspection Fees (Engineered)	Actual Cost*
Development Plan Check	Actual Cost*
Preliminary Plan Review	Actual Cost*
Site Plan Review	Actual Cost*
Records Research/Request	\$161

\*includes time and materials for consultants

# New and Updated Fees – Public Works

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Fee Title	Fee
Public Works	
WIRELESS – Consultant Review	Actual Cost*
WIRELESS – Permit/Renewal	Actual Cost*
Sewer Connection	
Fire Hydrant Flow Test	\$763
NPDES Inspection Fees	
Commercial/Industrial Phase I Facilities	Actual Cost*
Commercial/Industrial Facilities Violation	Actual Cost*

\*includes time and materials for consultants



# New and Updated Fees – Public Works

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Fee Title	Fee
Urban Storm Water Mitigation Plan Check	Actual Cost*
Construction SW Pollution Prevention	Actual Cost*
Storm Water Inspection Fees	Actual Cost*

\*plus time and materials for consultants and 20% administrative fee

# New and Updated Recreation – Facility Use

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Fee Title	Fee
Light/Electrical – Signal Hill Amphitheater	\$15/hour
Light/Electrical – Discovery Well Amphitheater	\$15/hour
Softball Field – General Use, Resident	\$15/hour
Softball Field – General Use, Non-Resident	\$25/hour
Open Grass – Discovery Well (Resident)	\$65/hour
Open Grass – Hilltop Park (Resident)	\$80/hour
Open Grass – Hilltop Park (Non-Resident)	\$120/hour
Open Grass – Signal Hill Park (Res & SH Non-Profit)	\$70/hour
Non-Res & Non-Res Non-Profit	\$120/hour
Commercial	\$170/hour

# New and Updated Recreation – Facility Use

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Fee Title	Fee
Reservoir Park, Signal Hill Park, and Discovery Well Park Picnic Shelter Permit	
Small (25 pp) – Res & SH Non-Profit	\$30/hour
Small (25 pp) – Non-Res & Non-Res Non-Profit	\$90/hour
Small (25 pp) – Commercial	\$100/hour
Large (50 pp) - Res & SH Non-Profit	\$45/hour
Large (50 pp) – Non-Res & Non-Res Non-Profit	\$105/hour
Large (50 pp) – Commercial	\$115/hour
Hilltop Park – Picnic Shelter Resident	\$25/hour
Hilltop Park – Picnic Shelter Non-Resident	\$90/hour

# New and Updated Recreation – Facility Use

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Fee Title	Fee
Signal Hill Community Center – Res & SH Non-Profit	\$75/hr
Non-Res & Non-Res Non-Profit	\$95/hr
Commercial	\$115/hr
SH Community Center – Kitchen (full use)	\$60
Discovery Well Community Center – Res & SH Non-Profit	\$60/hr
Non-Res & Non-Res Non-Profit	\$80/hr
Commercial	\$100/hr



# New and Updated Recreation – Facility Use

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Fee Title	Fee
Discovery Well Patio/Amphitheater (w building only) – Res & SH Non-Profit	\$25/hr
Non-Res & Non-Res Non-Profit	\$45/hr
Commercial	\$65/hr
Signal Hill Park Amphitheater – Res & SH Non-Profit	\$70/hr
Non-Res & Non-Res Non-Profit	\$90/hr
Commercial	\$110/hr

## New and Updated – Facility Rentals (Library)

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Fee Title	Fee
Refundable Deposit (all Library rental facilities)	\$250
Non-Refundable Deposit (all Library rental facilities)	\$30
Community Room (Residents & Signal Hill Non-Profits w/o MOU)	\$100/hr
(Non-Residents & Non-Profits)	\$120/hr
(Commercial)	\$140/hr
Terrace Patio (Residents & Signal Hill Non-Profits w/o MOU)	\$150/hr
(Non-Residents & Non-Profits)	\$170/hr
(Commercial)	\$190/hr

## New and Updated – Facility Rentals (Library)

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Fee Title	Fee
Learning Lab (Residents & Signal Hill Non-Profits w/o MOU)	\$60/hr
(Non-Residents & Non-Profits)	\$80/hr
(Commercial)	\$100/hr

# Fee Update Process Conclusion

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- Updated and amended fees presented
  - Meet legal requirements
  - Made available for public review on City website
  - Sent out to requesting parties
- Public Hearing
- If approved, implementation in January 2019